

Manual PTSA MINUTES
May 20, 2015
Wednesday, 8:30am, Manual Auditorium

CALL MEETING TO ORDER – Pinky Jackson, President manualptsa@gmail.com 8:45

*Meeting moved to the canteen in the YPAS Annex because of double booking of the Manual Auditorium.
THANK YOU to the staff in both buildings for finding a solution and helping us relocate.*

ATTENDING: Kathleen Kronauer, Jerry Mayes, Pinky Jackson, Delene Taylor, Sondra Wojciak, Tisha Payne, Penny DeVenuto, Peggy Loy, Barb Wainwright, Judith Bradley, Gloria Manimuth, Maria Sorolis, Trish Kline, Sean Crady, Vidya Ravichandran, Leslie Fowler, Beth Brown, Lisa Hamilton, Tracy Shah, JoAnne Taheri, Carolyn Judy, Barbara Coffield, Becky Mosley, Ann Schwartz, Jill Jelsma, Jennifer Tuvlin, Tanya Marquardt

Welcome new Board members Kelly Seiler, Jill Lauroesch, Cindy Gallahue, Leslie Fowler, Lisa Hamilton, Laura Bollinger, Andre Wilson, Joe Wilson, Macy Shah, Isaac Weiss, Beth Brown, and Vidya Ravichandran.

INSPIRATION –Shannon Evans, 1st VP sme02@bellsouth.net

My inspirational quote for this meeting is meant to say goodbye to those that have served on our board this year and to welcome those that are new board members for next year. I've enjoyed serving with you and wish you all a wealth of happiness, peace and good health. I will see you all in my new role as one of the SBDM parent representatives. So many of you have made such a positive impact on my life. Again, thank you and have a great summer! Go Crimsons!

“There’s a trick to the 'graceful exit.' It begins with the vision to recognize when a job, a life stage, or a relationship is over — and let it go. It means leaving what’s over without denying its validity or its past importance to our lives. It involves a sense of future, a belief that every exit line is an entry that we are moving up, rather than out.” — Ellen Goodman

REPORTS FROM GUESTS

YPAS Assistant to the Principal, Kathleen Kronauer - kathleen.kronauer@jefferson.kyschools.us

Because of the venue relocation and a previous commitment, Ms. Kronauer could not stay for the delayed start, but instead gave her report to Trish and Pinky to share:

- Kathleen is looking forward to attending PTSA meetings next school year and working with PTSA.
 - She provided her business card (will distribute them at July meeting) and her e-mail is above.
- Ushers are needed at YPAS performances, and this is a way for people to attend performances for free
- They would love to have us meet, gather, etc. at the YPAS building again.
- Kathleen plans to communicate what the Producers group does, and highlight the different facets of YPAS.
- Additionally, there are plans to publicize all the YPAS performances more effectively in the upcoming year.

PRINCIPAL'S UPDATE – Jerry Mayes gerald.mayes@jefferson.kyschools.us

School Update

- Getting toward end of testing season. We had to make an adjustment in how we do AP exams. Moved all of them to the big gym. Michelle Leslie has put many hours into this; please thank her. The kids like it so much better because they have more space. We had to order more tables, and it turned out the kids couldn't write on them so our teachers and administrators did some creative problem solving and taped poster board onto the tables. It worked terrifically.
- In ISEF, we've done incredibly well. We've even got two kids going to China.

- The YPAS performance last week was incredible. It's an amazingly talented class.
- Yesterday I had to do a reflection. I did it on community development and simply wrote about Manual PTSA. Look what happened 10 days ago. The JCPS Board felt the strength of your commitment. Thank you for speaking out about what you feel is important for your kids.
- Doing graduation practice. Please encourage your seniors to share ideas to make our school better. Ask them to leave a legacy of both accolades and concerns. A fact-based, respectful document would be helpful as we strive for continuous improvement.
- Tell Survey results had more participation than ever; 78%. The areas that need growth are teacher leadership. Teachers want more data and evaluations.

CRIMSON MISSION - Board President Sondra Wojciak – sonwojciak@yahoo.com

Report on CM development

The new website is up and it's great. Go to Crimsonmission.org

All the legal set-up is done for the organization. We're getting a gaming license for our spring gala. It will be at O'Shea's downtown. It will be a night to celebrate all things Manual and raise money. We'll get the community involved and re-engage the alumni. Our goal is to fund school needs as they arise. They could be facility or campus improvements, trips, or other things. In the future, I'd like us to fund scholarships.

Please follow us on Facebook and Twitter, and spread the word.

Addendum:

I forgot to mention when I spoke with you all today that the Alumni Association has resurrected the Brick Program. So, what is the Brick Program?

At the main entrance to historic Manual Stadium is a war memorial honoring alumni that served in the armed forces. On each side of the memorial are commemorative bricks. The Alumni Association wants to fill in the empty spaces and possibly add on more. This is a PERFECT graduation gift if you have a Senior! Did your kids already graduate? No problem- you can still order one with their class year. Is your student a current or incoming student? No problem! You can still commemorate their time here at Manual.

The deadline is rapidly approaching - June 1.

The bricks will be ordered over the Summer and installed before the first home football game.

If your child already graduated and is not a member of the Alumni Association, there is a special offer of a brick AND lifetime Alumni Association membership for \$150! Incredible deal!

Please help us spread the word to all the various clubs, teams and groups at Manual. Please support the Alumni Association since they are one of Manual's biggest supporters!

SBDM (Site Based Decision Making) - Tracy Shah shahmom3@gmail.com

We need a total of 4 parent volunteers to serve on 2 policy committees (2 parents on each of the committees) for Dress Code and Instructional Time/Field Trips. These may go on into the summer. They should not be SBDM members (so, not Polly, Shannon or myself). We need these volunteers ASAP.

Year End Review for SBDM Parent Representative:

SBDM has worked efficiently and effectively as a group to review and modify policies that were missing or outdated. Mr. Mayes has been very open to hearing about and addressing concerns about the school or policies that have come up personally and through other parents through me.

The "Principal Forums" were not well attended, with no one showing up to the last ones. I do think they were well advertised. A couple of things might be in play:

1. Parents may feel like they are well-informed with what is going on at school with the Morning Announcements/PTSA newsletter/ Teacher emails. I think it reflects a confidence in Mr. Mayes' leadership and overall satisfaction with the school.
2. Perhaps the title of the event did not inspire interest. We are thinking of calling it "State of the School Address" next year.
3. Perhaps timing/ inconvenience of coming down to the school for one more event is too much, especially if #1 above is true.

I am glad to have had the opportunity to serve alongside Polly for the past year and am looking forward to serving with Shannon. To my knowledge the new teacher reps have not yet been determined.

REPORTS FROM PTSA OFFICERS & COMMITTEE CHAIRS

PRESIDENT – Pinky Jackson manualptsa@gmail.com

- Acknowledged PTSA board members who have senior children and are leaving the PTSA Board. You've all been added to the Alumni Corps!
- Suggest establishing an Idea Festival committee. If that gets approved, we'll ask the Budget Committee for \$250. JCPS IF typically occurs in the spring. Pinky will follow up with Mr. Lowe.
 - **PROPOSED & APPROVED**: Establish a Manual IF Committee on the PTSA Board, modeled after our Red/White Week Committee which recruits a Chair (or Co-Chairs) that supports the work of the school's Red/White coordinators/team. If position approved, we will request a budget of \$250. Delene Taylor moved to approve; seconded by Tracy Shah. No objections.
 - Shared "Words of Gratitude": adjectives from other Board Members about each member.
- We have been invited to **YPAS Senior Night, May 28 6pm**. Please let me know by May 23 if you can join me so I can RSVP.
- **SAVE THE DATE for Open House and spread the word to not book anything: September 10, 2015** and annually the second Thursday of each September
- We meet in mornings, Producers meet in evenings, and there are parents who can attend am but not pm and vice versa. Is there a way that we can help support Producers and all Manual community members (including alumni, etc) who need evening meetings by inviting folks to one or the other (or both?)
- **JULY MEETING**: Sondra Wojciak has once again volunteered to host our annual Summer Board potluck, transition, and membership drive training. Please save the date: Monday, July 13, 2015 at 6:00pm. Sondra will email directions and details closer to the date.
- **REGISTRATION WEEK / MEMBERSHIP DRIVE IS JULY 29-AUGUST 5**. Please plan to help if you can. There will be morning and early afternoon shifts, and you will get a link through Sign-up Genius. Invite your family members to help. Students can earn service hours, and we need more Grandparents, Alumni, and Dads to staff the PTSA table. No experience necessary; just a smile! Our membership numbers need to go UP again next year, for a few reasons.
- **PTSA room downstairs** - I will be doing a summer clean up, so if there is anything down there you want to make sure I do not move, donate, or recycle, please let me know.
 1. **PROPOSED: Donate the PTSA copier**, which has not been used in 2+ years, to a magnet/department at Manual.
 - Jennifer Tuvlin made a motion to approve. No objections
 - **MOTION APPROVED**

2. **ACTION ITEM:** Who is willing and able to modify our sign holders before July 12 so that we and other groups can use them for registration week July 28-Aug 6 and throughout the year? Basically, this involves cutting off the dowel rods and inserting them into flat pieces of wood approximately 8' in diameter so that they stand on tables. Perhaps also adding a clip to the top to hold signs. Black paint, a small saw, scrap lumber, and whatever tool one uses to cut a dowel rod size hole are needed.
3. **Legacy Boxes** - see the Senior Night one and Manual banners and let's slowly grow our boxes and lending process for these
 - **PROPOSED:** Create a PTSA Board position: "Crimson Mission Liaison" and ask the Crimson Mission Board to simply tell us who that person is each year (or each meeting) and invite them to attend meetings to keep communications lines open.
 - You won't need this again until August but it is so important: Reminder to please reply to each month's **specific "agenda call" email** with plain text that is in the body of your email so that your report for the meeting can be copied and pasted into the agenda and so that I have them all in the same trail and can find them all. Please draw attention to any attachments that you have included.
 - **ACTION ITEM:** Pinky, get IF suggestions (2015-16 budget request, sign up genius sample, etc to Jerry and submit Manual-specific ones to PTSA)
 - **ACTION ITEM:** Everyone, please mark your calendars for PTSA meetings to be held on the third Wednesday of the month at 8:30am beginning August 2015.

NOMINATING COMMITTEE: - Trish Kline tkline102@gmail.com NO REPORT

ADVOCACY: Maria Sorolis sorolandfamily@gmail.com

Reprinted from the 5/19/2015 Manual Post

Advocating for Academic Rigor, School Choice, and Local Admissions

As you may know, the JCPS Board of Education (BOE) held a work session on May 11 which focused on moving magnet admissions to a uniform and centralized evaluation system, including a lottery. We wanted to share our understanding of the issue; some of the work we have done on our members' behalf; and action steps that we recommend you take.

JCPS staff proposed that all magnet applicants at or above the 4th stanine on GPA, standardized test scores, attendance, and behavior be randomly selected. A ranking of 4 is the low side of average on the standardized scale of 1-9. The lottery would be conducted by the district with no input from the schools and no other criteria considered. No essays, no auditions, no recommendations. The proposal did not address how diversity would be maintained.

Upon learning that the magnet review timeline was to be presented to the BOE at a special meeting, we alerted as many members of the PTSA membership that we could reach on short notice. They did a phenomenal job of letting the BOE know their concerns by sending emails to their district representative and well as to Manual's representative, Ms. Diane Porter. 150 Manual community members, including parents, students, and alumni, attended the work session and many of them stayed (and others joined us) for the BOE meeting afterward.

Many parents, teachers, and students feel strongly about school choice, and that students who are gifted or highly motivated ought to have among their choices a rigorous and fast paced program such as Manual offers. In fact, Kentucky state law guarantees that gifted students are entitled to receive appropriate education

services, just as our ECE students are. We have seen no evidence that JCPS could afford to provide, at every high school in the county, the volume and variety of college level, specialized courses that Manual offers. The textbook cost alone for such a diverse, rigorous curriculum is staggering, and is also woefully underfunded.

There is evidence to show that, if you dilute the number of academically high performing students in a given class/program, and move them to various schools, their academic achievement suffers. Conversely, if you add a number of motivated but perhaps not as high achieving or as socio-economically advantaged students to a high performing school, which is precisely what Manual already does to ensure diversity on many levels, those students' education is enhanced both academically and socially.*

It is a delicate balance and it is hard work, but the Manual staff is willing to do that extra work, and it is working for nearly 2,000 students every year. **"The Power of Their Ideas" by Deborah Meier states that "Our experience suggested that a strong school culture requires that most decisions be struggled over and made by those directly responsible for implementing them, not by representative bodies handing down dictates for others to follow."** Although we appreciate that a centralized process may be a helpful resource for many JCPS schools, it is not a resource Manual needs. We are concerned that, for Manual, centralized admissions, lower admission criteria, and/or a lottery would mean:

- the pace of instruction would have to slow as a student population that included those who learn at a slower pace would require teaching to the norm
- some of the more rigorous classes would not fill and therefore would not be offered or there would be a need for less rigorous classes which would not allow staff or space for the more demanding classes which, at this point, are taught only at Manual
- students with means would move to private/parochial schools
- students without means would not be appropriately served

The views of the PTSA membership were supported at the work session by the remarks of some of the Board members.

"We are a district of innovation and without this innovative way and differences among our schools and how we pick them and pick the students who pick them will we be destroying what makes us great as a community and what makes our schools great and I really think this is a potential... We are a district, this is about student achievement and what is best for all of our children. I am offended that this is a student assignment type thing this is what is going to be educating our children." --District 3 Board Member Stephanie Horne

District 2 Board Member & Chair David Jones also noted his concerns about the proposal: *"We have these great places where you have to audition as a near professional musician and we are not interested in destroying that sort of thing, so what we need is some nuance and modernization here,"*

We also appreciate Diane Porter (the Board member who represents Manual and District 1), who weighed in to say that seeking community input during the summer was totally inappropriate. *"I think it's extremely important not only that we hear from parents, but we hear from staff and from students because I got emails from all of those."*

Several Board members noted that it was not appropriate for the District to make such sweeping changes in the Magnet program when the first step that Magnet Schools of America recommended – Community Focus Groups – had not been taken.

A couple of Board members also voiced interest in the “early decision” proposal Manual submitted to JCPS earlier this year but which has not been forwarded to the Board for consideration. The proposal would allow students to apply early to Manual and get a decision prior to the districtwide deadline for applications. This would remedy the problem of 1200 students applying for 400 seats, hence 800 students “wasting” their first choice.

Advocacy Committee Chair Maria Sorolis will continue to monitor the materials posted to Board’s website regarding its work sessions and meeting agendas so that we know when issues important to us are under consideration. We encourage you to [get acquainted with the dates and materials on the site](#) and share any questions or concerns you may have. Materials are scheduled to be posted by mid-week and all meetings are open to the public.

We are committed to staying involved so that input from parents, students, teachers, and other community stakeholders is considered before issues such as these are voted upon. As soon as we find out what the process is for identifying and connecting with the stakeholder representatives, we will pass that information on to you, and we ask you to do the same. Email us at manualpts@gmail.com to get on our action alert email list.

Action Steps we recommend:

- **RECEIVE ACTION ALERTS:** So that we can help keep you informed, connect with us via DuPont Manual High School PTSA Facebook Group; manualpts@gmail.com; Twitter @ManualPTSA; and manualpts+subscribe@googlegroups.com.
- **GET TIMELY UPDATES:** We also highly recommend you connect with the amazing journalists of Manual’s J+C magnet. [Click here to see their article “Manual’s admissions may become a lottery”](#) as well as to subscribe to their email news alerts. Follow them on Twitter @theCSPN.
- **SIGN THIS PETITION** if you have not yet done so, and share it with others.
- **SUBMIT BOARD FEEDBACK:** If you have not yet addressed your rep and Manual’s rep (Diane Porter) regarding centralized admissions, lower selection criteria, and a lottery, [here is the link to their website](#). Please cc manualpts@gmail.com so that we can include your letter in our online document to the Superintendent and the full BOE.
- **REVIEW SCHOLARLY ARTICLES ON THE NEED FOR GIFTED EDUCATION**, including Vanderbilt’s 30 year study: [“Are Gifted Children Getting Lost in the Shuffle?”](#)
- You can also voice your ideas via a [new website call “Dear JCPS”](#) which has been, according to the site, “created by a group of concerned parents across JCPS. We wanted to provide a venue where we and other parents and stakeholders could address the JCPS Board of Education and Administration in a constructive, organized and timely manner.”

TO NOTE: The trend of placing gifted students and advanced learners in all inclusive classrooms disturbs Linda Silverman, director of the Gifted Development Center in Denver, Colo. “*Gifted education has been in serious trouble...*,” she says, because of the growing belief that “*there’s something terribly wrong with any*

child's being taught separately." The drive to keep gifted students in regular classes stems from "a social agenda that has nothing to do with the education of the population," she asserts.

TO NOTE: Tomlinson (2002) weighed in early on the effects of NCLB on gifted students when she stated that there was no incentive for schools to attend to the needs of students who had already met proficiency. She explained that the nation's attention and resources were being directed toward non-proficient students in an attempt to systematically move them toward proficiency. Tomlinson noted that our nation has a history of trying to balance two basic beliefs: equity and excellence. She has argued that, while trying to ensure equity, NCLB has focused on baseline performance which will not promote maximum growth – only minimal performance (Tomlinson, C. A. (2002). Proficiency is not enough. Education Week, 22(10)

ACTION STEP: All Magnet Liaisons are asked to touch base with Ann Schwartz so that the MST Magnet communication that drove action can be shared and adopted.

COMMUNICATIONS TEAM: Chair Delene Taylor delene07@hotmail.com

- Current Website: Greg Schwartz: I looked over the PTSA website this weekend and there are some areas that need to be updated.

ACTION ITEMS: please send updated info to [manual-ptsa-website <manual-ptsa-website@googlegroups.com>](mailto:manual-ptsa-website@googlegroups.com) Information for Reflections and Scholarship are from previous years. (Reflections 2012-13, Scholarships 2013-14). Reflections does not have the current topic and Scholarships does not have information on the 5 scholarships for \$625 each.

As for this year's report- Website updates have been made but some pages still need to be updated (see above). Mr. Dallmann's class is changing the website using WordPress.

- New Website: Delene Taylor
I have been working on the new website and made many of the changes the communications committee has discussed. It is still a work in process, but take a look and offer any input: <http://dupontmanual.com/manualptsa/>
- Facebook and Twitter: Facebook used for SBDM "Meet the Candidates."
- Post: Amanda Tu please complete [the Post Satisfaction Survey](#) and look forward to improvements for next year.
- Communication & Camaraderie: Macy Shah is looking into creating a communications event for new (and other) students to help them get in the loop and use communication tools. Delene & Pinky are doing the same for an adult event. This comes from a request at the Intro to Advocacy Training. Adults also requested a social event and a late fall or early 2nd semester opportunity for students to join clubs, etc, after they have gotten acclimated to Manual. Anyone want to help create these?

RECORDING SECRETARY – Barbara Coffield barbarajbenjamin@gmail.com

April 20, 2015 PTSA Board meeting:

April 20 draft Minutes sent 4/22 to meeting attendees. Final Minutes sent 4/29. Posted to website. Any changes? Motion to approve by Tracy Shah; seconded by Judith Bradley. No objections.

Annual Report

Minutes for all PTSA meetings completed and posted.

Suggestion: Continue to make progress as a Board to respond to Agenda Call with report, and enable PTSA meetings to focus on discussion items and Mr. Mayes' update.

HISTORIAN – Tammy Nofsinger tasnofsinger@att.net

No report, but If anyone captures nice video footage or photos, please be sure to share them with me for our digital scrapbook.

CORRESPONDING SECRETARY - Molly Wingfield mollywingfield1@gmail.com No Report

- Founders' Day - **ACTION ITEM** - Pinky, submit rest of photos to Post without speeches that have not been received

TREASURER – Gloria Manimuthu gloria@cei-engineering.com

- See [attached Budget](#)
- Please let me know if you have any questions.
- Question regarding Scholarship funding: The increased amount of each scholarship, and number of scholarships is in the budget for next year. The budget cannot be changed for this year, but the scholarships are covered in the cash-flow line, and were fully funded.

PARLIAMENTARIAN – Tisha Payne tishapayne@yahoo.com No Report

SBDM Elections Coordinator - Tisha Payne tishapayne@yahoo.com

- Online voting ONLY this year: 4 candidates. Election winner = Shannon Evans (2015-2017) will be taking the place of Polly Labrecque (2013-2015) & serving with Tracy Shah (2014-2016).
 - The 2015 election resulted in 64 total votes - 2 duplicates - 3 after closing time - 3 not on the school records list = **56** verified/accepted votes!! This is actually just a little under last year's final # of 63 (36 in 2012 & 48 in 2013)
 - Nominations announced through Morning Announcement email, Manual Post, & PTSA website.
 - Voting link through Survey Monkey. Candidates completed nomination forms & resumes were viewable online & sent via Morning Announcement email multiple times leading up to elections; link to website also in PTSA newsletter.
 - Improvements could be in online voting since it's a manual verification process in its current form.
 - Increased voter turnout still desired.

Communicated with a person who has a complaint about the SBDM election. That communication will be shared with my successor.

1st VP/PROGRAMS – Shannon Evans sme02@bellsouth.net

I'd like to send out a big thank you to our Hospitality Team, Peggy, Barb, and Paula. Once again, you did a phenomenal job catering to every need of our faculty for the Faculty Appreciation Luncheon. They all loved the food, door prizes, the decorations, and the camaraderie. Thank you!

Also, I'd like to thank Denise Mallett, our Scholarships Chair, for all of her hard work getting our Scholarships ready and sent to judges and then finalized for our winners. Your hard work is greatly appreciated by me, our board, and of course our student winners. And, thank you to our judges who spent so much time going over every detail of our applicants' resumes. Thank you to Judith Bradley and the ECE team for handling the scholarship for their wonderful students as well. All of your dedication to our Manual family is appreciated!

Reflections - Penny DeVenuto pndevenuto@gmail.com

I'm forwarding the submission sent earlier this year as we really haven't had any changes. The theme for Reflections 2015/2016 is 'Let Your Imagination Fly'. We are planning an end of the school year drive to 'put the word out' about the theme so that kids can work on it over the summer, if desired.

Programs College 101 Night – Punita Halder theholdersare@gmail.com and Amy Lapinski adlapinski@gmail.com

NO REPORT

Project Graduation –Missy Wislocki missywislocki@gmail.com and Teresa Mader Teresa.Mader@pcusa.org

Please help the Project Graduation team with this all night event. It takes lots of help to make this event a success. Sophomore and Junior parents are encouraged to help so you'll know what your child will be attending when it is your turn. Senior parents, just tell your kids you are working behind the scenes; they'll never see you. We will be ever grateful for your assistance! Missy & Teresa

<http://www.signupgenius.com/go/8050a44aeaa28a02-project>

Volunteer Coordinator – Tisha Payne tishapayne@yahoo.com

Purchased the next-level package in May so increased email availability per month. I'll be creating a form for outside (non-PTSA committee chair/event coordinators) can complete to ensure all information is collected at the initial request. Also adding a timeline for advance notice requested/required

Hospitality – Peggy Loy bloy679382@aol.com Paula Hutchins phutch80@hotmail.com Barb Wainwright barb2k@twc.com

Hospitality Events for the 2014-2015 school year:

- Back to school breakfast
- Open House Chili Supper
- Conference Day meal
- Thanksgiving Feast for staff
- Thanksgiving Feast for students
- “Thank You” goody bags for the bus drivers(December)
- Founders Day Celebration(we need to increase the budget to at least \$600 for hospitality portion on the event)
- Teacher/Staff Appreciation meal

Scholarships – Denise Mallett dmallett26@gmail.com

The 4 winners for the duPont Manual PTSA Scholarships for the 2014/2015 school year were: Austin “Hunter” Guthrie, Elizabeth Tatro, Sierra Morgan Zwenger, and Jakob Felty. Congratulations to the winners and best wishes on your new beginnings. Also, I would like to thank the reviewers that volunteered for the Scholarship committee. Your help was so very much appreciated.

Campus Beautification - NO REPORT Gretchen Davis gretchenwdavis@yahoo.com

Clothing Assistance Program (CAP)/ Manual Community Closet (MCC) - NO REPORT

Jill Jelsma jilljelsma@bellsouth.net and Becky Mosley beckster2828@att.net

Red/White week - Leslye Arnett llalouky@gmail.com and Susie Gullett susie@viewlouisvillehomes.com NO REPORT

College & Career Center (CCC) – Pam Wolford wolf5345@bellsouth.net and Trish Kline tkline102@gmail.com

Annual Report: Pam has transitioned all of her valuable knowledge and materials to Kelly Seiler and Trish Kline. We are in the process of determining who will not be returning, so that we can fill those slots with new folks. Kelly and Trish plan on conducting training for new people in August. The CCC volunteers officially start back up in September.

Awards –Tanya Marquardt tanyamarquardt@icloud.com

Our local Manual winners moved on to the 15th District PTSA, submitted on 3/1/15:

- Outstanding Program - Membership
- Outstanding Program - Reflections

- Outstanding Volunteers - Peggy Loy
- Special Program - Hospitality
- Special Program - Founder's Day

We won the following awards: PTSA District Top 10, and #1 in the State

Improvements for Nomination Letter/Form Preparations:

Communication to Board members, Administration & Teachers to be done in a timely way with specific instructions of how to complete nomination forms (deadlines, double spaced, page limit etc.). Although the 15th District does not allow digital entries, we as a Board can keep individual program information in digital form, in order to make it easier to communicate and put together nomination letters.

Reflections – Penny DeVenuto pndevenuto@gmail.com

- What tasks / projects did you/your committee work on this semester?
 - 2014/15 PTA Reflections Program
- What went well?
 - There were more entries this year than last, and there were entries in almost every category. Our entries were so strong that eleven out of the fourteen entries won district level awards. We decided to hold a 'Reflections Art Exhibit' that went well and with some small changes could be even better next year.
- What obstacles were encountered?
 - One problem that we encountered was communicating the theme in a concise, easily understandable format. We still hear of students and teachers who do not know what the Reflections Program is even though we advertised it in every conceivable way (posters, flyers and emails to teachers, scrolling and verbal announcements, Manual Post, school-wide email from the Counseling Office, etc.).
- What suggestions for improvement / resources do you have?
 - We would like to find out if teachers would be willing to offer extra credit for entries for the subject areas of English, Music, Art, Dance, Special Education, etc. Also, adding a budget line item for 'awards' for the school-level winners (this funding request has been submitted for the amount of \$250).
- What tasks / projects will you / your committee work on next semester?
 - Announcing next year's theme ("Let Your Imagination Fly") at the end of the school year via announcements and Manual Post. Also, we would like to broach the subject of extra credit with the appropriate teachers in the subject areas mentioned.

2nd VP/MEMBERSHIP – Trish Kline tkline102@gmail.com

PROPOSED: Repeat this year's support of the Faculty Development Fund. For the 2015-16 school year, donate all net proceeds (after national, state, and district dues are paid) from the membership dues of all Manual employees to the Faculty Development Fund. Motion to approve by Ann Schwartz; seconded by Tracy Shah. No objections. **APPROVED**

Membership - 2795 members total. Won numerous membership awards at PTA awards banquet 5/5/15. Due to membership drive occurring in 1st half of year, a full committee report can be found in the 12/15/14 Manual PTSA minutes. Recommendations included:

1. Beneficial to have a Membership co-chair - especially during Registration Week (currently we only have 1 person slotted...need to recruit a co-chair over the summer if possible.
2. Need to brainstorm ways to motivate more teachers/staff to sign up (incentives? Better communication

of benefits?) Discussion about giving funds to the magnet if there is full staff participation. Will review with Ways & Means.

3. Need to provide better communication to parents clarifying how students sign up (registration fee) vs. how adults sign up.

4. Same budget is recommended for next school year

Thank you to everyone who assisted with this year's campaign and to all who signed up to be members! We truly are "Stronger Together"!!

Magnet Liaison reports

VA Liaison – Caryl Conklin carylconklin@hotmail.com

No Report

MST Liaison – Ann Schwartz annmerm@gmail.com

It has been a busy month and year. This past month the MST families have joined together and voiced disapproval for the proposal to centralize Manual's admission process along with changing it to a lottery with a low threshold. Communication has been done through email, FB, and twitter along with good old word of mouth. Work still needs to be done with continued letters to the JCPS board along with reaching out to people at other JCPS elementary, middle, and high schools. **If you have not done so, please sign the online petition and pass it along.** We are close to 5,000 signatures. <http://www.thepetitionsite.com/334/767/301/speak-up-for-school-choice-quality-education-and-diversity-in-jcps/>

- Last month the MST Committee was formed. The focus is on improving communication and supporting the faculty. The first item is helping to run the first Manual SciOly Summer Camp the week of June 8. This is both a fundraiser for the club and outreach for Manual in the community. The committee is currently working on its mission statement, standing rules, budget, and other items needed for a new committee.
- As liaison, I have worked on assisting the teachers in the Science Department, Math Department, and MST magnet with their funding requests to try to help all of the Manual students receive the benefit in their Math and Science classes from possible PTSA purchases.
- All of the liaisons also worked on a "job description" for the office of magnet liaison to help new volunteers figure out the best way to reach out to their magnet chair and teachers. The PTSA Newsletter spotlights of the different magnets was also new this year and let the whole Manual community find out what each magnet was up to.

Thanks to everyone for everything you do to improve Manual year after year!

HSU Liaison – JoAnne Taheri euroimport@win.net

No Report

YPAS Liaison - Patty Lyvers – lyversfamily@att.net

I would like to express my gratitude to the PTSA board this 2014/2015 school year for inviting me in as a newbie so that I could attempt to coordinate communication between YPAS and the PTSA.

What went well:

- It really helped that I was a Producers member and could get a handle on needs and activities at YPAS at their meetings. Kathleen Kronaur, Assistant to the Principal, was one of my best resources in identifying needs and providing email contacts.
- PTSA has proved to be interested in the well-being of students and teachers at YPAS as a part of Manual this year, and it was appreciated and welcomed by all. Funding request forms were utilized!
- The Manual Post was instrumental in letting the rest of the school know what was occurring in our area, and that was a nice avenue of broadcast-- thank you Posters!

What did not go well:

- I wish the PTSA meetings were in the evenings because I work in daytime hours and sometimes miss meetings due to work, ie May 20.

J+C Liaison– Peggy Loy bloy679382@aol.com

- Several students attended the National Scholastic Press Association convention in Washington DC in November where they won many national titles and Manual's Journalism Quiz Bowl team retained its title as National Journalism Quiz Bowl champions.
- Some of the J&C students worked as interns in various media organizations in Louisville this school year.
- Many students attended the Columbia Press Association convention in New York City. Again, J&C won many awards!

On behalf of the J&C teachers and students, much appreciation goes to the PTSA for assisting with funding the printing of One Blue Wall and for assisting with funding the production of The Crimson Record.

Additionally, we appreciate the help with purchasing 2 replacement TVs in the hallways where messages scroll for all students.

ECE/AEMS Liaison – Judith Bradley blueskymom2@gmail.com

1. I'd like to create an ECE/GAP Liaison subcommittee to consist of at least 1 ECE/GAP student and 2 or 3 parents, ideally at least one of whom will be the parent of an ECE/GAP student. Do I need Board approval?
2. I'd like permission to provide refreshments for an ECE PD day to be held the week prior to the start of school - date TBD. I'd appreciate help from the Hospitality committee. There will be a relatively small group of teachers in attendance. I will know more before the end of school.

Annual Report:

Accomplishments

- Established Liaison role
- Began relationship building with Mr. Crady, Ms. Strohmayer, & Ms. Todd
- Developed a program to recruit Parent & Alumni volunteers to tutor GAP students
- Launched a campaign to call attention to ECE & GAP students through communication efforts
- PTSA awarded first ever "No Barriers" scholarship!
- Hosted ECE department's annual holiday "thank you" breakfast for staff
- Initiated (& got agreement) from Mr. Crady to offer a PD day prior to start of 2015/16 school year for teachers who will have "Social Communications" (autistic) students

Goals for Upcoming School Year

- Grow the tutor pool and have it in place for start of school year
- Encourage continued focus by administration on ways to further remove barriers for ECE/GAP students - to take the classes they want to take, to be fully incorporated and involved in school life
- Expand Liaison role to a sub committee; recruit other ECE/GAP parents to become involved
- Relationship building with ECE/GAP parents
- Double "No Barriers" scholarship award money!

Needs for Upcoming School Year

- Volunteers for PD Day (want to provide refreshments for staff)
- 2-3 committee members to include at least one ECE/GAP student!
- Definite schedule for feature articles for communications

3rd VP / Ways & Means - Mike Morgan mike@vittitow.com

No Report

Spirit Wear NO REPORT Monica Willis monicawillis@twc.com

BUDGET COMMITTEE - Beth Jolly 56jolly@gmail.com

FUNDING REQUESTS Beth cannot join us for the meeting (KPREP) but shares: I really don't think that we can spend more than \$3050 (assuming we have an additional \$200 from Hospitality). I would suggest attempting to fund items from the requests received by the deadline. Your proposal A looks good to me.

PROPOSAL Allocate \$2939.54 to fund:

- 1) all \$200 of Crimson Brick request (for both students' Crimson bricks)
- 2) all \$1679.92 of YPAS stools request;
- 3) \$659.63 of the \$1,157.62 requested by AP Seminar (for one iPad, the document camera, and one adapter); and
- 4) \$399.99 of the \$1,199.97 requested by AEMS (for one iPad)

Motion to approve by Tracy Shah; seconded by Delene Taylor. Any objections? None.

APPROVED

Two funding requests, each containing multiple requests, were submitted after the deadline, and we had no remaining funds. These funding requests will be considered from their original submission date for funds available next year. So as not to unduly burden those who submitted the requests; to support their amazing liaison; and because we need some samples to work out the new online request process, Ways & Means will input those requests into the new online process. We will separate them into separate requests so that we can fund individual items, and not jeopardize the entire proposal if funding isn't available, and we recommend future requests do the same.

Please review your line item in the 2014-15 budget and see if your committee/program needs more or less money next year. Send that and any other budget questions or ideas to manualptsa@gmail.com

ANNOUNCEMENTS None

NEW BUSINESS None

ADJOURNMENT 10:37

ATTACHMENTS:

Budget update

Funding Requests:

- English Department for iPad tablets, document camera & adapters
- YPAS for orchestra classroom stools
- AEMS for iPad tablets
- PTSA for two bricks to honor the first two Manual Student Leadership Honoroes

NEXT MEETINGS

- Monday, July 13, 2015 at 6:00pm at Sondra Wojciak's home
- JULY 29-AUGUST 5 - PTSA membership & donations drive at registration week
- August 2015 - May 2016 - 3rd Wednesdays, 8:30am, Manual auditorium; everyone welcome
 - August 19, 2015 8:30am, Manual auditorium*
 - September 10, 2015 6:00pm at Open House*
 - September 16, 2015 8:30am, Manual auditorium*
 - October 21, 2015 8:30am, Manual auditorium*
 - November 18, 2015 8:30am, Manual auditorium*
 - December 16, 2015 NOONTIME meeting off campus January 20, 2016*
 - February 17, 2016 8:30am, Manual auditorium*
 - March 16, 2016 8:30am, Manual auditorium*

*April 20, 2016 8:30am, Manual auditorium
May 18, 2016 8:30am, Manual auditorium*

Fall evening/general meeting is at Open House on the 2nd Thursday of September. December noon time/general meeting is held off campus, date TBD. Spring evening/general meeting is at College 101 Night. Members are encouraged to stay after 9:30am for further discussion if they are interested and their schedules allow. Meeting dates change as holidays, etc. dictate. In case school closing on a meeting day, meeting will be held by conference call.

Regarding Manual PTSA Meetings

The Executive Board has been brainstorming ways to shorten our monthly meetings. We have also been working with committee chairs to accomplish tasks and make decisions in between our meetings so that, when we are all together, we are primarily reporting, approving proposals that have already been processed in committee, and hearing the "state of the school" from Mr. Mayes. We want to leave room for individuals to be heard, and community to be built while also adjourning at a reasonable time.

Here's the plan:

- Everyone is asked to please read the full agenda in advance.
- One or more members of the Executive Board will be available from 8:00-8:30am on each meeting day for Board members who wish to arrive early to discuss their projects, get more information, or request agenda time. Non-Board members need to request agenda time 10 days prior to the meeting.
- Executive Board members will share just the highlights of their committees' reports (such as goals & accomplishments, action items for Board, and volunteer needs.)
- Committee Chairs/Liaisons who wish to share their report / add anything to what they emailed for the agenda are welcome to do so.
- Clarification questions will be fielded and discussion will be held as needed, but we will all need to be mindful of the time. We want to balance letting everyone share their input and all of us enjoying the camaraderie of such a great Board with the need to have an efficiently run meeting.
- Chairs will verify in advance with their VP if Board input or approval is required so that additional agenda time can be allocated if necessary. Again, we need to balance the committees' freedom to proceed according to their mandates and budgets with their need to get input and support from other members. We also need to discern what can be discussed offline.
- Any reports not received by the agenda call deadline will be listed as "NO REPORT" and skipped for that month.
- However, new business / additional reports will be added to the agenda after the soft closing, if time allows.
- One or more members of the Executive Board will remain after the meeting if possible to field questions, discuss projects, and provide support.
- Everyone is asked to review the current and previous meeting minutes, as they are chock full of info. They are all archived online at: <http://www.dupontmanual.com/ptsa/Minutes.php>

ATTACHEMENTS:

5/17/2015

du Pont Manual PTSA
Fiscal Year 2014/2015

	2014/2015 Budget	YTD Budget as of 5/17/15	Budget Variance
INCOME			
Membership	24,250.00	28,390.71	(4,140.71)
Student	15,000.00	16,320.00	(1,320.00)
Parent/Guardian/Other	8,650.00	10,651.55	(2,001.55)
Teacher	600.00	1,419.16	(819.16)
Clothing and Merchandise	2,000.00	2,969.95	(969.95)
Partners for Excellence	20,000.00	33,306.39	(13,306.39)
Rebates - Balfour/Meijer	-	990.42	(990.42)
Donations/Sponsorships for Operations	500.00	3,035.00	(2,535.00)
Grants/Donations for Programs	-	-	-
TOTAL INCOME	46,750.00	68,692.47	(21,942.47)
EXPENSES			
Beautification	250.00	233.60	16.40
Community Closet	25.00	-	25.00
College Night Programs	100.00	180.00	(80.00)
College & Career Center	100.00	-	100.00
J & C Publications	20.00	-	20.00
Hospitality	1,550.00	1,018.26	531.74
Welcome Back (Aug)	50.00	-	50.00
Open House (Sept)	50.00	106.92	(56.92)
Conference Days (Oct/Feb)	150.00	21.20	128.80
Bus Drivers/Cafeteria (Dec)	200.00	168.35	31.65
Staff Appreciation (Dec/May)	500.00	162.33	337.67
Founders Day Luncheon (Feb)	600.00	559.46	40.54
Red and White Week	200.00	129.04	70.96
Project Graduation	2,000.00	2,000.00	-
Scholarships (2 @ \$500)	1,000.00	940.00	60.00
Clothing and Merchandise	25.00	-	25.00
Administrative (incl. postage)	300.00	168.81	131.19
Honors/Awards Founders Day	500.00	551.92	(51.92)
PTSA Membership Expenses	9,137.00	10,436.19	(1,299.19)
PTSA Conference Banquets/Materials	300.00	210.00	90.00
PTSA State/National Dues	7,800.00	9,782.50	(1,982.50)
PTSA District Dues	600.00	-	600.00
PTSA Insurance	337.00	337.00	-
Membership Drive Expenses	100.00	106.69	(6.69)
Flowers/Gifts/Memorials	150.00	50.00	100.00
Partners for Excellence Administration	150.00	-	150.00
Partners for Excellence Purchases	20,000.00	29,690.00	(9,690.00)
Purchases for School/Student Programs	9,453.00	12,559.64	(3,106.64)
Staff Development	1,500.00	1,405.72	94.28
Advocacy Committee	250.00	168.75	81.25
Bank Service Charges	40.00	119.00	(79.00)
TOTAL EXPENSES	46,750.00	59,650.93	(12,900.93)
BALANCE	-	9,041.54	

* School/Student program purchase of \$900 -Counselors flight not included

**duPont Manual PTSA
Funding Request / Reimbursement Authorization**

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ADD ADDITIONAL LINES AS NEEDED TO GIVE US A CLEAR UNDERSTANDING OF THE PROJECT

DATE: May 4, 2015

REQUEST MADE BY: Michael Crain

ARE YOU A DUPONT MANUAL PTSA MEMBER? YES (If not, join quick as we only fund members. If you are not certain, let us know and we will check our list for you.)

MANUAL DEPARTMENT/ORGANIZATION: English Department

EMAIL ADDRESS: michael.crain@jefferson.kyschools.us

PHONE NUMBER:

AMOUNT REQUESTED: \$1157.62

DATE FUNDS NEEDED: ASAP

PURPOSE OF FUNDS:

AP Seminar program requests the following:

Apple iPad Air tablets (2)

Document Camera (1)

Iphone to VGA Adapters (3)

WHAT IS THE LINK TO YOUR DONORSCHOOSE.ORG LISTING FOR THIS ITEM? N/A

MAKE CHECK PAYABLE TO: MAIL CHECK TO (COMPLETE POSTAL MAILING ADDRESS): TBD

Item # 1 - (two requested): Apple iPad Air with Retina display with WiFi 32GB, Silver, Item: 310347 Model: MD789LL/B

Walmart: \$399.99 (each)

<http://www.walmart.com/ip/Apple-iPad-Air-32GB-Wi-Fi-Space-Gray-or-Silver-Returbished/34008416>

Staples: \$409.00 (each)

http://www.staples.com/Apple-iPad-Air-with-Retina-display-with-WiFi-32GB-Silver/product_310347?cid=PS:GooglePLAs:310347&ci_src=17588969&ci_sku=310347&KPID=310347&kpid=310347&gclid=CjwKEAjwg7yqBRcu5NmlgMm6i08S.JADDEudZlj9xznoFX0_G-mMYip18MOXws6iZnLg2v0rgLuADhoCZjTw_wcb

Best Buy: \$449.99 (each)

http://www.bestbuy.com/site/apple-ipad-air-with-wi-fi-32gb-silver-white/2579054.p?id=1219074893080&skuld=2579054&ref=06&loc=01&ci_src=14110944&ci_sku=2579054&extensionType=pla.g&s_kwid=PTC/lpla/1115960467919lg/52694888839&kpid=2579054&k_clickid=3c262fd0-4fa8-4784-bea1-dbd9c02a18cc&kpid=2579054&lsft=ref.212,loc.1&ksid=3c262fd0-4fa8-4784-bea1-dbd9c02a18cc&ksprof_id=12&ksaffcode=pg10177&ksdevice=c

Item # 2 - Document Camera (1)

Amazon: \$210.64 (including shipping - - free to member)

<http://www.amazon.com/Epson-ELPDC10S-DC-10s-Documents-Camera/dp/B001BN05JG>

Epson: \$449.00 (including shipping)

<http://www.epson.com/cgi-bin/Store/jsp/Product.do?sku=ELPDC10S>

Overstock: \$440.81 (plus shipping)

<http://www.overstock.com/Electronics/Epson-DC-10S-Documents-Camera/3262416/product.html>

Item # 3 - iphone to VGA Adapters (3)

\$49 each (shipping included or pick up at Apple Store)

<http://store.apple.com/us/product/MD825ZM/A/lightning-to-vga-adapter?lnode=45>

Amazon: \$53.99 each (free shipping for Amazon member)

<http://www.amazon.com/Apple-Lightning-to-VGA-Adapter/dp/B009WQOS1U>



UPRIGHT BASS SPECIALISTS...
ON THE WEB SINCE 1997

— Get Updated Order Details and Place New Orders 24/7 at GollhurMusic.com —

Dear Dan,

An order has been entered (or modified) for you. The details of the order are listed below:

Billing Information:

Dan Whisler
Youth Performing Arts School
1517 South 2nd Street
Louisville, KY 40208
620-640-8950

Shipping Information:

Dan Whisler
Youth Performing Arts School
1517 South 2nd Street
Louisville, KY 40208
620-640-8950

Qty	Product Title	Each	Price
4	Ultimate Adjustable Folding Stool with Backrest from K&M	\$419.98	\$1,679.92
Subtotal:			\$1,679.92
Shipping Total:			\$0.00
Total:			\$1,679.92

If any action or confirmation by you is required, we will contact you separately by email or telephone. In any case, you will receive additional emails when your payment has been processed and your order has been shipped. Orders are processed and shipped daily Monday through Friday, except on holidays.

Check your order's status 24/7 by visiting www.GollhurMusic.com! Just click on "My Account" and log in to check the status of your current order (63561), as well as your order history. Your email address, your login, and if you have forgotten your password (or didn't know you had one) you can have our website send you a reminder.

Gollhur Music
195 Center Street, Unit F
Sewell, NJ 08080 USA
(telephone 856-292-3194)

Please put your order number (63561) in the memo line of your check/money order.

Thanks, Bob & Mark
Gollhur Music 12/2 www.GollhurMusic.com
856.292.3194 10-7 Eastern Time

"Life is too short for bad tone."

This message was sent to you specifically to advise you of your order's progress. For additional information, tracking information (when available) and order history, please visit GollhurMusic.com and log into your User Profile.

We will not use your email address to send promotional information without your permission. For more information on our privacy practices, please visit our [privacy policy](#).

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**ADD ADDITIONAL LINES AS NEEDED TO GIVE US A CLEAR
UNDERSTANDING OF THE PROJECT**

DATE: May 4, 2015

REQUEST MADE BY: Mina Todd

ARE YOU A DUPONT MANUAL PTSA MEMBER? YES (If not, join quick as we only fund members. If you are not certain, let us know and we will check our list for you.)

MANUAL DEPARTMENT/ORGANIZATION: AEMS

EMAIL ADDRESS: mina.todd2@jefferson.kyschools.us

PHONE NUMBER:

AMOUNT REQUESTED: \$1199.97

DATE FUNDS NEEDED: ASAP

PURPOSE OF FUNDS:

AEMS requests the following:

Apple iPad Air tablets (3)

WHAT IS THE LINK TO YOUR DONORSCHOOSE.ORG LISTING FOR THIS ITEM? N/A

MAKE CHECK PAYABLE TO: MAIL CHECK TO (COMPLETE POSTAL MAILING ADDRESS): TBD

Three (3) Apple iPad Air with Retina display with WiFi 32GB, Silver, Item: 310347 Model: MD789LL/B

Walmart: \$399.99 (each)

<http://www.walmart.com/ip/Apple-iPad-Air-32GB-Wi-Fi-Space-Gray-or-Silver-Refurbished/34008416>

Staples: \$409.00 (each)

http://www.staples.com/Apple-iPad-Air-with-Retina-display-with-WiFi-32GB-Silver/product_310347?cid=PS_GooglePLAs:310347&ci_src=17588969&ci_sku=310347&KPID=310347&kpid=310347&gclid=CjwKEAjwg7yqBRcu5NmIgmM6i08SJADDEudZLj9xznoFX0_G-mMYlp18MOXws6iZnLgl2v0rgLuADhoCZjTw_wcB

Best Buy: \$449.99 (each)

http://www.bestbuy.com/site/apple-ipad-air-with-wi-fi-32gb-silver-white/2579054.p?id=1219074893080&skuId=2579054&ref=06&loc=01&ci_src=14110944&ci_sku=2579054&extensionType=pla:g&s_kwid=PTC!pla!!!115960467919lg!!52694888839&kpid=2579054&k_clickid=3c262fd0-4fa8-4784-bea1-dbd9c02a18cc&kpid=2579054&lsft=ref:212,loc:1&ksid=3c262fd0-4fa8-4784-bea1-dbd9c02a18cc&ksprof_id=12&ksaffcode=pg10177&ksdevice=c

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DATE: 4-27-15

REQUEST MADE BY: Pinky Jackson, Molly Wingfield, Barbara Coffield / Founders' Day Chairs 2013-16

ARE YOU A DUPONT MANUAL PTSA MEMBER? yes

MANUAL DEPARTMENT/ORGANIZATION: PTSA / Founders' Day

EMAIL ADDRESS: pkjackson9@gmail.com

PHONE NUMBER: 523-3671

AMOUNT REQUESTED: \$200

DATE FUNDS NEEDED: somewhat flexible - approx. May 25, 2015

PURPOSE OF FUNDS: to purchase a 4"x8" brick to be included in our Crimson Spirit Wall at Historic duPont Manual Stadium for the first 2 honorees of Manual's KY PTA Student Leadership Award for outstanding service to students and youth: Jenna Farineau in 2014 and Carly Rodman in 2015.

The Founders' Day Committee will, beginning with the 2015- 2016 school year, be requesting that the event budget increase by \$100 to cover purchasing a student brick each year, as we feel that this is a great way to honor the students' selfless service, encourage them to stay connected to Manual, and support the Alumni Association. If the extra \$100 is not available, we will purchase a brick for the student honoree instead of purchasing the pins for all (adults and student) honorees. Although we would prefer to do both, we feel that the pins are a bit outdated, the Crimson Spirit Wall needs to be re-invigorated, and we would not want to exclude our first 2 honorees.

From the alumni association: "The Crimson Spirit Wall is located at the main entrance of the stadium from Burnett Avenue. The wall is a semicircular angled wall, with the current veterans' memorial in the center. It is the first thing you see when you enter Manual Stadium! Don't miss your chance to be a part of the Manual Family Legacy and purchase your brick today! Honor the Past, Empower the Present and Ensure the Future!"

WHAT IS THE LINK TO YOUR DONORSCHOOSE.ORG LISTING FOR THIS ITEM? n/a

The check should be made payable to: duPont Manual Alumni Association; 120 West Lee Street, Louisville, KY

40208. However, there is a specific order form that needs to be filled out and mailed with the check, so please give the check to Barbara or Pinky and we will add the form and mail the check. Thanks!