

Manual PTSA MINUTES  
1-13-2014

**Attending:** Pinky Jackson, Jerry Mayes, Beth Jolly, Trish Kline, Maria Sorolis, Barbara Coffield, Molly Wingfield, Tisha Payne, Kelly Higdon, Ann Schwartz, Tanya Marquardt, Caryl Conklin, Tony Sweazy, Preston Terry, Sondra Wojciak, Elizabeth Spalding, Colleen Beach

**CALL MEETING TO ORDER** – Pinky Jackson, President [manualptsa@gmail.com](mailto:manualptsa@gmail.com)

**INSPIRATION** – Trish Kline, 1<sup>st</sup> VP [tkline102@gmail.com](mailto:tkline102@gmail.com)

*“A snowflake is one of life’s most fragile creations, but look what they can do when they stick together.”*

**REPORTS FROM GUESTS**

**PRINCIPAL'S UPDATE** – Jerry Mayes [gerald.mayes@jefferson.kyschools.us](mailto:gerald.mayes@jefferson.kyschools.us)

Much going on:

- AirPhones have arrived, were installed over holiday break, and the staff is so appreciative!.
- Bev & Dana are working on a budget goal for the staff development fund that I would like PTSA to help fund, together with the Alumni. Our faculty is putting forth the effort to change some cultural things around the school. I'd like to reward them for that.
- Met with Tisha Payne regarding SBDM elections. May have to fill two SBDM slots.
- I'll attend every AP class to encourage them all to take the test. The goal is to have 90% participation. Manual will host an AP institute this summer with U of L. This will allow us to have a couple of teachers attend the institute for free, and showcase Manual as an AP leader.
- Budget time is coming up. We don't have a lot of leeway with the budget. We've met with Marti Johnston to go over preliminary course offerings and we may have to cut some electives to get enough slots for required courses. Our hiring priority is to hire a math teacher, and a couple of other folks.
- Reviewing all of the magnets. Presently reviewing the MST program. In HSU, running into a problem with the AP requirement and we are reviewing that. Have a major construction project coming up for YPAS: seating and lighting. Change in the architect.
- Recently had a J&C issue about a sensitive article for the yearbook. The article is well-written, and needs to be published now (rather than waiting for the yearbook). We're having a conversation about how an article reflects on all Manual kids. We have to define the best vehicle for each article. Got into some good questions: what is a yearbook; what should be in a public forum? It caused me to ask for all the articles to come by me.
- Just starting to talk about the issue of homework load with SBDM. It's going to be hard to regulate individual teachers, but also can direct them not to give them busywork. Some have the opinion that you do as many problems as you need to get mastery.
- We surveyed the faculty about what they wanted to see in a new administration.
- We will ask in the parent survey if the parents are seeing the administration following through.
- Also on SBDM, we're looking into Standing Committees to make sure they're all functioning committees. There's no need for committees that are working in name only, so they are not operational at this point.
- *Request of Mr. Mayes: Can you help promote the Partners in Excellence campaign?*

**TEACHER REPRESENTATIVE MEMBER/S UPDATE** - (position open)

**STUDENT REPRESENTATIVE MEMBER/S UPDATE** – (position open)

**SBDM (Site Based Decision Making)** - Sandra Hubbard [shubbard@twc.com](mailto:shubbard@twc.com) 502-727-4435  
Polly Labrecque [polly.labrecque@gmail.com](mailto:polly.labrecque@gmail.com)

January SBDM meeting minutes are not yet finalized. Look for Parent communications survey to come out this month and please respond.

## **REPORTS FROM PTSA OFFICERS & COMMITTEE CHAIRS**

**PRESIDENT** – Pinky Jackson [manualptsa@gmail.com](mailto:manualptsa@gmail.com)

I've asked Sandra Hubbard to be interviewed so that we can have a weekly quote to help education POST readers about what SBDM does to help recruit a candidate for the open position, and to encourage voting.

Currently, there's a lot of movement to have PTSA help with budget and funding. PTA was not founded to be "bankers and bakers", and we need to be cautious about what we can sustain, but there is a real financial need. As we focus on fiscally responsible steps/projects, we also need to be advocating on a district, state, and federal level for education funding to be restored. You'll be receiving information about how you can help. If everyone would spend 10 minutes a month doing legislative advocacy - making contacts, sending e-mail or letters to representatives, it makes a huge difference. Maria Sorolis is interested in this and will email information to us all.

**SECRETARY** – Barbara Coffield [barbarajbenjamin@gmail.com](mailto:barbarajbenjamin@gmail.com)

- ▲ Minutes: Moved to approve December 16, 2013 Minutes by Maria Sorolis, and seconded by Preston Terry.
- ▲ Mail distributed

**Historian** – Tammy Nofsinger & Elizabeth Spalding – no report

**WEBSITE** – Clay McNeill [claymc@bellsouth.net](mailto:claymc@bellsouth.net) (*Unable to attend meetings; send web updates to him via email. Include URL of page needing editing and the text / docs to link.*)

Please provide any webpage updates to Clay by the end of January as his busy time (pre Derby and Derby) is starting very soon.

**CORRESPONDING SECRETARY** - Molly Wingfield [mollywingfield1@gmail.com](mailto:mollywingfield1@gmail.com)

**Founders' Day – February 19<sup>th</sup>** (Wednesday) at noon (pending confirmation from caterer). The purpose of Founders' Day is to celebrate the founding of National PTA. Asked to celebrate by acknowledging gathering past PTA leaders and awarding those who have outstanding service to youth. The invitation list has to be finalized. Includes all past presidents and all past award recipients, and past principals, the 15th District Executive Board, and the entire Board of Education, VIPs (to build community); the entire Counseling staff; and the current Executive Board of the PTSA. Usually a choir from YPAS performs for the opening. The invitation list is limited due to venue and traditional guest list, so volunteer or RSVP ASAP.

Nomination Criteria (Kentucky PTA): "Honorary Life Recognition and Student Leadership Recognition awards may be conferred upon any person for distinguished service to children and youth." (by-laws). Manual PTSA standing rules limit us to 6 awards per year, and recommend (but do not require) the following categories: Administration, Parent, Teacher, YPAS, Other. Suggestion to add "student" as a recommended category.

We'll put a call for nominations among students in the POST and IC Mailer. Written nominations needed by Friday, January 24. Can be sent to Molly Wingfield or Pinky Jackson.

**TREASURER** – Beth Jolly [56jolly@gmail.com](mailto:56jolly@gmail.com)

- ⤴ Account report: Made progress with All Pro, and the debt is down to \$4000 (much progress down from \$10,000). Will ask the school if we can sell at events or in the Bookstore.
- ⤴ Budget update: Budget update through 1/12/2014 provided.
- ⤴ Funding requests: None

**PARLIAMENTARIAN** – Tisha Payne [tishapayWne@yahoo.com](mailto:tishapayWne@yahoo.com)

- ⤴ SBDM Elections: Running into a bump with online voting, and working on an alternate plan. Voting will be in early/mid April. Still determining if there will be one SBDM candidate or two (one with a one-year term).
  - *Question: Can voting happen at an all-school event (to boost participation) if online voting can't happen?* Tisha will check into possibility and implications (SBDM terms and alignment with school calendar)

**NOMINATING COMMITTEE** - Trish Kline [tkline102@gmail.com](mailto:tkline102@gmail.com)

If you haven't gotten back to Trish about whether you'd like to stay on the PTSA Board, or you are rolling off, please let her know. We need a minimum of three on the nominating committee. Last year, no physical meetings were needed. If you can assist on the nominating committee, let Trish know.

**1<sup>st</sup> VP/PROGRAMS** – Trish Kline [tkline102@gmail.com](mailto:tkline102@gmail.com)

- ⤴ College 101 night – Kelly Higdon [kellyannjarzo@twc.com](mailto:kellyannjarzo@twc.com)
  - March 4, 2014. New sessions for this year, including resume building and stress management. Will also have U of L speak on Competitive Interviewing; Centre College will do Selective College Admission.
  - PTSA volunteers are needed to host in each room. It is easy, Kelly provides all instructions, and you choose the sessions you want to attend. Please encourage all parents, especially grades 9-11, to attend. Students and parents attend, and since there are \_\_\_sessions from which to choose, you can divide up and attend more sessions. Kelly will send this out via Sign-up Genius.
- ⤴ Project Graduation – Linda Lotspeich [lindasuelotspeich@gmail.com](mailto:lindasuelotspeich@gmail.com)
  - I will be in New Jersey this week for work so I will not be able to attend. Project Graduation is getting ready to gear up and we really need a few more people on the planning team, especially chairs for food, entertainment, security, and volunteer recruitment. We will be putting this in the POST for the next several weeks as we really push to get the team filled out before our first spring meeting in late February. Please encourage everyone to consider whether they know someone who would be willing to step into one of these roles. None of the jobs are that big by themselves, but I can't do them all myself.
- ⤴ Hospitality – Anna Kidwell [alkidwell@twc.com](mailto:alkidwell@twc.com) and Peggy Loy [bloy679382@aol.com](mailto:bloy679382@aol.com)
  - Will follow-up on confirming the caterer for Founders' Day.
- ⤴ Scholarships – Colleen Beach [cbeach55@twc.com](mailto:cbeach55@twc.com)
  - Will start advertising that PTSA gives out two \$500 scholarships. They are merit based and not need based. Selections committee members will be needed. If your child will go through any scholarship process, this is a great way for you to learn about how to provide a good application. Parents of Seniors may not serve on this committee.
- ⤴ CAP - Jill Jelsma [jilljelsma@bellsouth.net](mailto:jilljelsma@bellsouth.net) and Tony Sweazy [tsweazy@gmail.com](mailto:tsweazy@gmail.com)
  - Tuesday, January 14, is our CAP day. Need plastic tubs. Please don't bring donations until

after the flooding is cleaned up. We are keeping them in the MCC until then. HUGE THANKS TO JILL JELSMA, who responded quickly to CAP's call for help and worked her "fingers to the bone" as CAP said. Thanks also to Caryl Conklin, Gabe Jackson, and Pinky Jackson for pitching in to help.

- ♣ Beautification - Gretchen Davis [gretchenwdavis@yahoo.com](mailto:gretchenwdavis@yahoo.com). No report - (*Unable to attend meetings, but working on beautification projects.*)
- ♣ Red/White week: Kolleen Oney [koney@insightbb.com](mailto:koney@insightbb.com) and Lynn Wilbar [wilbar84@aol.com](mailto:wilbar84@aol.com)
- ♣ College & Career Center (CCC) – Pam Wolford [wolf5345@bellsouth.net](mailto:wolf5345@bellsouth.net)
  - AP test payments will be collected 1/27-1/31. **We need more volunteers to help. Contact Pam Wolford to sign up.**
- ♣ Awards – Tanya Marquardt [marquardt5@twc.com](mailto:marquardt5@twc.com)
  - Got the list of all the awards from District. They have to be PTSA members to be nominated. Our PTSA competes with other PTSA/PTA for the awards.
- ♣ Reflections – Kim Booth [kimberly2anne@aol.com](mailto:kimberly2anne@aol.com)
- ♣ Volunteer Coordination - Katherine Doyle [akkdoyle@gmail.com](mailto:akkdoyle@gmail.com)

## 2<sup>nd</sup> VP/Membership – Maria Sorolis [sorolandfamily@gmail.com](mailto:sorolandfamily@gmail.com)

- ♣ Membership Report: Last official reporting period is in February.
- ♣ **Magnet Liaisons**
  - VA Liaison update – Caryl Conklin [carylconklin@hotmail.com](mailto:carylconklin@hotmail.com)
    - Opening Reception for VA Seniors is January 23, from 3-6 p.m.. A few VA kids had their art shown in the Indianapolis Museum of Art in the Matisse exhibit.
  - MST Liaison update – Ann Schwartz [annmerm@gmail.com](mailto:annmerm@gmail.com)
  - HSU Liaison – JoAnne Taheri [euroimport@win.net](mailto:euroimport@win.net)
  - YPAS Liaison – Patty Lyvers [lyversfamily@att.net](mailto:lyversfamily@att.net)
    - The Producers meet Monday night, so I will gather any new info on YPAS tonight. The big thing for this week for YPAS is the Vocal Variety show which is Friday and Saturday, January 17 and 18. Tickets are \$10 for adults; \$5 for students. Tickets can be bought at the door, or from vocal majors. A dessert reception follows the shows. Hoping for a big turnout. Vocal Variety Show in the YPAS Auditorium.
  - J+C Liaison – Peggy Loy [bloy679382@aol.com](mailto:bloy679382@aol.com) Report via email
    - Latest information from J&C:
      1. The Crimson Yearbook is a finalist in the prestigious national Crown Award at Columbia University.
      2. The Crimson Yearbook also first time achievement, a Print Award from the Printing Association of America's Educational Category.
      3. The photojournalism class is doing a service project for New Roots, a local farming charitable organization, that will culminate in a printed photo book.
      4. We have had guest speakers from the Courier Journal, the Center for Investigative Reporting, WFPL News, and professors from University of Louisville.
      5. Our after school club for freshmen began in December, allowing them to get involved on a publication staff.

## 3<sup>rd</sup> VP/Ways & Means -

- ♣ Donations & Sponsorships – position open
  - Tanya Marquardt shared that the school has a funding need for new trigonometry books. Working with Mr. Kuhn on whether we can help or not.
- ♣ Spirit wear – Missy Wislocki [mwislocki@insightbb.com](mailto:mwislocki@insightbb.com)

- ♣ Fundraiser Database – [click here to add your group's fundraiser](#)
- ♣ Partners in Excellence - SondraWojciak [sonwojciak@yahoo.com](mailto:sonwojciak@yahoo.com) and Rhonda Steinemann [rsteinemann@twc.com](mailto:rsteinemann@twc.com)
- ♣ Foundations/Grants – *team leader and members needed*

## ANNOUNCEMENTS

PTSA night out recommendations:

- Manual Wrestling Senior Night, January 22 (usually starts at 6:00)
- YPAS Vocal Variety show Friday and Saturday January 17 and 18

## NEW BUSINESS

**ADJOURNMENT 10:40**

## NEXT MEETINGS

*February 17, 8:30am PTSA meeting*

*February 19, noon Founders' Day*

*March 4, 6:00pm College 101 Night & General Meeting of the membership*

*March 17, 8:30am PTSA mtg*

*Generally, Board/Committee meetings are the 3<sup>rd</sup> Monday of the month (August-May) from 8:30-9:30am in PTSA room @ Manual or on the stage of the Manual auditorium. 3 general meetings are held per year, one at Open House in the auditorium (evening), a December (noontime) meeting (location TBD) and a (breakfast) meeting at 8:30 am, locations TBD. Members are encouraged to stay after 9:30am for further discussion if they are interested and their schedules allow. Meeting dates change as holidays, etc dictate.*

## ATTACHMENTS

### **2013 and prior Manual award winners – Kentucky Lifetime Recognition Award**

	Pat	Allison
	James	Barnes
	Gail	Benedict
	Susan	Brown
	Janice	Burden
	Robin	Cash
	Genevieve	Churchill
	Sue	Collesano
	Jane	Crady
Dr.		Crawford
	Wes	Curtis
	Michael	Cuyjet
	Cherie	Dimar
	Ann	Douglas
	Curtis	Essing
Mr.	Darryl	Farmer
	Ann	Fenzei
	Barbara	Fischer

	Cynthia	Frentz
Mrs.		Fries
Dr.		Glasscock
	Jim	Graham
Mrs.	Gene	Haag
	Tim	Healy
Mrs.		Heimerdinger
Mrs.	Heidi	Hilliard
Mr.	Tim	Holman
	Marilyn	Holmes
	Donna	Johnson
Ms.	Patty	Kannapel
	Dr. Beverly	Keepers
	Debby	Kennedy
	Georgette	Kleier
Mr.	Greg	Kuhn
Ms.	Cindy	Lampton
Ms.	Ida	Lee
	Leslie	Lenhart
	Debbie	Lichtenfels
Ms.	Lana	Lindsey
Ms.	Sally	Lynch
Ms.	Martha	Makela
Ms.	Cindy	Martin
	Gerry	Mayes
Ms.	Judy	McGarvey
	Lyn	Medieros
Ms.	Amy	Medley
Ms.	Cherie	Merten
Mr.	Jamie	Miller
Ms.	Shirley	Miller
	Erin	Moss
Mr.	Stan	Mullen
Ms.	Robin	Naiser
Mr.	Todd	O'Bryan
Ms.	Liz	Palmer
Ms.	Connie	Pendygraft
Mr.	Ralph	Pendygraft
	Joan	Perkins
Ms.	Norma	Price
Ms.	Sandy	Rawlins
Ms.	Robin	Riddle
Mr.	Dennis	Robinson
Ms.	Ruth	Spangler
Ms.	Charlene	Spencer

Mrs.		Spiegelalter
Ms.	Lisa	Stevenson
Ms.	Nancy	Stopher
	Diane	Taylor
	Jan	Vautard
Ms.	Linda	Wahl
Ms.	Alesia	Williams
Ms.	Dana	Wilson
Mr.	Larry	Wooldridge
Mr.	David	Zuberer
Mr.	Glenn	Zwanzig