

## Manual PTSA MINUTES

October 20, 2014

**ATTENDING:** Pinky Jackson, Barbara Coffield, Trish Kline, Jerry Mayes, Preston Terry, Mike Morgan, Shannon Evans, Beth Jolly, Gloria Manimuthu, Ann Schwartz, Tanya Marquardt, Paula Hutchins, Barb Wainwright, Tracy Shah, Missy Wislocki, Leslye Arnett, Tisha Payne, Monica Willis, Delene Taylor, Peggy Loy, Becky Mosley, Judith Bradley, Molly Wingfield, Carolyn Judy, Penny DeVenuto, Patty Lyvers, Jennifer Tuvlin, Jill Jelsma, Susie Gullett Plus student members of the PTSA Samantha Melton and Marissa Booker (J+C)

**CALL MEETING TO ORDER** – Pinky Jackson, President [manualptsa@gmail.com](mailto:manualptsa@gmail.com) **8:30 a.m.**

**INSPIRATION** –Shannon Evans, 1<sup>st</sup> VP [sme02@bellsouth.net](mailto:sme02@bellsouth.net)

"The Volunteer" by Margaret A. Francis

*The Volunteer is one with a heart so sincere.  
No task too large, no task too small,  
Who will help with anything at all.  
Who will be there in the morning light,  
Or help in the dark of night.*

*The Volunteer, our extra hand,  
On whose future our Children Stand.  
Never anyone so dear, as a duPont Manual Volunteer!*

**INSPIRING WEEK AT MANUAL** - We encourage you to take a walk through the so that you can see all the great decorating that the students did! Here are the best times to take be in the hallway...while class is in session:

7:40 - 9:10 a.m. 1<sup>st</sup> Period  
9:15 - 10:45 a.m. 2<sup>nd</sup> Period  
10:50 - 12:45 p.m. 3<sup>rd</sup> Period  
12:50 - 2:20 p.m. 4<sup>th</sup> Period

## REPORTS FROM GUESTS

**PRINCIPAL'S UPDATE** – Jerry Mayes [gerald.mayes@jefferson.kyschools.us](mailto:gerald.mayes@jefferson.kyschools.us)

- **Red/White Week:** Discussion with student body about how to conduct themselves. Especially talked about what is posted on social media, and ask parents to be on the lookout for any red flags. We're encouraging good sportsmanship. Manual staff will be at the game in full strength.
- **New identity for HSU.** This brochure (attached) is a huge step in that direction. We are not a mirrored program, and we've taken giant steps to make that clear. It is clear that HSU will HSU has different majors. Passed the brochures out at the Showcase.
- **JCPS Showcase of Schools:** We had a great turn out at our booth. Attendance overall seemed very low.
- **8th Grade Open House:** We need your support to make sure many families come to 8th grade Open House and that we have LOTS of volunteers. The date has been changed to Wednesday, October 29 because of the traffic closures expected on Oct 30 for UofL/Florida game. For Open House, we're going to change the location of sports and activities for more visibility. We'll also have the new HSU flyer for Open House.

- **Shadowing:** We're adjusting the shadowing plan this year. We put our freshmen hosts through training; they have a protocol. We used to have Ms. Just do the tour; now we're having the senior aides take shadows through the building. Now the shadows get an ambassador who's experienced Manual. All the shadows visit with me at the end of the day. Anecdotally, I am hearing Manual or a private/parochial school as their choices.
- **YPAS Increased Visibility:** YPAS is out every week performing. We're getting out everywhere and getting a lot of exposure, but our kids are tired, so we're going to pull back to take care of our students.
- **Admissions information on website:** Pinky and Maria Sorolis provided input, and Mr. Kuhn and I made small edits, and we're ready to go regarding the recommendation by Magnet Schools of America that our process be transparent. I am sending it to Dr. Rodosky for approval before we post it on our website.
- **Other updates:**
  - New locks have been installed at YPAS
  - We've secured funding for the robotics class, thanks to a grant that Ms. Spiegelhalter found.
  - U of L hosted a luncheon for all of our national semi-finalists.
  - Dr. Ramsey and staff were also at Manual for UofL recruitment.
  - We are continuing discussion about Manual having a non-residential academy at UofL.
  - Regarding faculty/staff PTSA Membership: about 3 away, and I'm still working towards 100%.

PTSA question: what can we do to help the young lady who lost both parents? Mr. Mayes will take her for her UK visit and his family will host her and her grandmother at Thanksgiving. Mr. Mayes will let the PTSA know of needs the young lady has.

Trish Kline presented Mr. Mayes with a check to the Alumni Association for the Faculty Development Fund for \$1,405.72, which is the amount raised so far through teacher and staff memberships (after PTA national, state, and district dues were paid).

PTSA: The kids who were here decorating Friday night (for Red/White week) worked hard to decorate. They were polite and inexhaustible. Mr. Mayes: our kids have a work ethic that is unparalleled.

**One Blue Wall:** Two of the highest editors of Manual's renowned literary magazine - Samantha Melton (SamanthaLMelton@yahoo.com) and Marissa Booker ([Marissa.Booker@Manualjc.com](mailto:Marissa.Booker@Manualjc.com)) – spoke at the request of Macey Johnson, Co-editor-in-chief (macey.johnson@hotmail.com). Funding will be requested to support One Blue Wall, but the amount needed is unclear as fund-raising is still in progress. Once the amount is known, the Funding Request form will be used, and J&C students will work with Mike Morgan to see if PTSA can help. December 12 is Literary night.

**SBDM (Site Based Decision Making)** - Tracy Shah [shahmom@twc.com](mailto:shahmom@twc.com)  
Polly Labrecque [polly.labrecque@gmail.com](mailto:polly.labrecque@gmail.com)

Mr. Mayes covered everything.

**Clothing Assistance Program (CAP)** - Jill Jelsma [jilljelsma@bellsouth.net](mailto:jilljelsma@bellsouth.net) and  
Becky Mosley [beckster2828@att.net](mailto:beckster2828@att.net)

What started out as a service project competition between Manual and Male 5 years ago, has developed into an important collaboration to make a difference for many deserving local organizations. This year, the two schools are supporting The Boys and Girls Club of Kentuckiana, The Center for Women and Families and the Family Scholar House. We are collecting new personal care items and new warm clothing accessories. Please bring in donations and place in specially marked bins at Manual entrances between Wednesday,

October 15 and **Game Day, Friday, October 24**. The Manual Key Club will assist the PTSA to gather, sort, and package the collected items.

**ACTION ITEM:** Everyone asked to participate in the Red/white week Manual/Male collection challenge by donating new **Personal Care Items (Full size only):** toothpaste, toothbrushes, shampoo for all hair types, deodorant, soap, lotion, and feminine care products and new **Clothing Accessories (All ages):** Stretch gloves, hats, socks, and underwear.

Manual Community Closet (MCC) is being used regularly by students, thanks to our CCC volunteers! MCC has been tidied up: school supplies donated to AEMS, toiletries donated to Male/Manual charity drive, excess clothing donated to CAP, excess shoes donated to WaterStep, and new spirit wear brought over by Monica Willis from AllPro. Process being finalized for getting spirit wear to students in need.

## REPORTS FROM PTSA OFFICERS & COMMITTEE CHAIRS

**PRESIDENT –** Pinky Jackson [manualptsa@gmail.com](mailto:manualptsa@gmail.com)

- Any changes to today's agenda?
- The Executive Board has been brainstorming ways to shorten our **Regular PTSA monthly meetings**. We have also been working with committee chairs to accomplish tasks and make decisions in between our meetings so that, when we are all together, we are primarily reporting, approving proposals that have already been processed in committee, and hearing the "state of the school" from Mr. Mayes. We want to leave room for individuals to be heard, discussion to happen, and community to be built while also adjourning at a reasonable time. **Here's the plan:**
  - Everyone is asked to please read the full agenda in advance.
  - One or more members of the Executive Board will be available from 8:00-8:30am on each meeting day for Board members who wish to arrive early to discuss their projects, get more information, or request agenda time. Non-Board members need to request agenda time 10 days prior to the meeting.
  - Executive Board members will share just the highlights of their committees' reports (such as goals & accomplishments, action items for Board, and volunteer needs.).
  - Committee Chairs/Liaisons who wish to share their report / add anything to what they emailed for the agenda are welcome to do so.
  - Clarification questions will be fielded and discussion will be held as needed, but we will all need to be mindful of the time. We want to balance letting everyone share their input and all of us enjoying the camaraderie of such a great Board with the need to have an efficiently run meeting.
  - Chairs will verify in advance with their VP if Board input or approval is required so that additional agenda time can be allocated if necessary. Again, we need to balance the committees' freedom to proceed according to their mandates and budgets with their need to get input and support from other members. We also need to discern what can be discussed offline.
  - Any reports not received by the agenda call deadline will be listed as "NO REPORT" and skipped for that month.
  - However, new business / additional reports will be added to the agenda after the soft closing, if time allows.
  - One or more members of the Executive Board will remain after the meeting if possible to field questions, discuss projects, and provide support.
  - Everyone is asked to review the current and previous meeting minutes, as they are chock full of info. They are all archived online at: <http://www.dupontmanual.com/ptsa/Minutes.php>
- **January 12** will be our January meeting; January 19 is a holiday in honor of Dr. Martin Luther King, Jr. and we need time in advance of Founders' Day to determine award recipients.

- Reminder: please reply to the SPECIFIC **agenda call** email with all info you want on the agenda and any subsequent updates to your reports so that I can find it more efficiently. Please send all PTSA related email to me at [manualptsa@gmail.com](mailto:manualptsa@gmail.com)

**ADVOCACY:** Maria Sorolis [sorolandfamily@gmail.com](mailto:sorolandfamily@gmail.com) *Pinky will field any Advocacy questions on Maria's behalf, as Maria has a class to attend on Monday.*

**ACTION ITEM:** Please try to attend BOE forum tomorrow! School Board Candidates to Speak Tomorrow Manual Parents, Teachers, and Students Encouraged to Attend. The 15<sup>th</sup> District PTA is hosting a Candidate Forum Tuesday, October 21<sup>st</sup> at the Van Hoose Education Center, 3332 Newburg Road. The Forum will run from 5:00 pm to 8:30 pm. The 15<sup>th</sup> District PTA is hosting a Candidate Forum Tuesday October 21<sup>st</sup> at the Van Hoose Education Center, 3332 Newburg Road. The Forum will run from 5:00 pm to 8:30 pm.

District 6 Candidates will be featured from 5:00 p.m. – 6:00 p.m.

District 5 Candidates – 6:10 p.m. – 7:10 p.m.

District 3 Candidates – 7:20 p.m. – 8:20 p.m.

The forum will be moderated by Devin Katayama, Education Reporter from WFPL Public Radio.

The forum allows for open and unscripted questions from the audience, Manual parents should be on the lookout for information about how the candidates view magnet school education, how the candidates believe the Magnet Schools of America Report should be implemented, and how the candidates will implement the findings of the recent audit report performed on JCPS. These individuals will be our elected representatives responsible for the policies that impact our students' education and we need to be prepared to hold them accountable.

- **Election Day is Tuesday, November 4, 2014.** There are three contested seats on the Board of Education (the School Board). **Because duPont Manual has students from all of the Board's districts, each outcome affects our students.** PTSA does not endorse candidates, but we do work to inform you about the candidates so you can make the decision you think best for Jefferson County Public Schools, Manual and your child.
- Dr. Rodosky confirmed that the following statement is accurate: We have been reassured by JCPS administration and members of the Board of Education (BOE) that the Magnet Schools of America (MSA) recommendation to eliminate HSU from Manual will not be implemented. While JCPS admin and the BOE work towards developing a multi-year plan for those MSA recommendations that will be implemented, Manual is working on ways to provide our HSU students an even more rigorous and focused college preparatory experience. The Manual SBDM unanimously passed an AP Capstone program which will include two Seminar/Research courses. Our HSU committee is meeting regularly to review course offerings, assess needs, and determine how else to make the program even stronger.
- At Mr. Mayes' and Dr. Rodosky's request, we have formatted Mr. Kuhn's very thorough and detailed admissions information into a brief FAQs for parents that we feel will both serve our mission of parent involvement and student success and address MSA's recommendation for a more transparent selection process.

Communications Team Report: Pinky Jackson [:pkjackson9@gmail.com](mailto:pkjackson9@gmail.com)

#### • **Several Ways to Publicize your Manual Event**

In response to several requests for a comprehensive list, here are the ways we know of to promote your Manual event. Please encourage everyone to use the links and info below to send their information directly, rather than asking a Board member to do it for them.

**ACTION ITEM:** Please note that the address for the Post is DIFFERENT FROM the address for general PTSA email. Use [manualptsaenews@gmail.com](mailto:manualptsaenews@gmail.com) for ALL Post submissions, and ONLY for Post submissions.

(Note: most of the underlined items below are hyperlinks)

1. **The Manual Post**

The all-school newsletter, produced by the PTSA, has a deadline of noon on Wednesday for the following Monday's Post. The Post is published weekly during the school year except for the following dates, which are school breaks: 10/6/14, 11/3/14, 12/1/14, 12/22/14, 12/29/14, 1/5/15, 4/6/14, and 4/13/14. Follow these submission guidelines. To subscribe to the e-newsletter, send a blank email to [manualptsasubscribe@googlegroups.com](mailto:manualptsasubscribe@googlegroups.com)

2. **DuPont Manual PTSA Facebook Group**

Join the group and post your Manual news and questions there. Here is the link:  
<https://www.facebook.com/groups/114224491961406/>

3. **Manual PTSA Twitter**

Send tweet suggestions to [lsmstum@gmail.com](mailto:lsmstum@gmail.com). Follow us on Twitter @ManualPTSA.

4. **All-School Events Online Calendar**

Send additions to [manualptsasubscribe@googlegroups.com](mailto:manualptsasubscribe@googlegroups.com). Include beginning and ending time, date, building, and room number. Include contact name and email address/phone number as well if possible.

5. **Sports & Extracurricular Activities Online Calendar**

Send additions to [amanda.tu@manualjc.com](mailto:amanda.tu@manualjc.com)

6. **Manual Morning Announcements**

Mrs. Michelle Bynum sends out announcements from the school office. Her email address is:  
[michelle.bynum@jefferson.kyschools.us](mailto:michelle.bynum@jefferson.kyschools.us)

7. **J+C's LIVE MORNING ANNOUNCEMENTS**

All live morning announcements (the ones that air on channel 8 at 7:40 AM and live online at [tinyurl.com/manualam](http://tinyurl.com/manualam)) must be submitted by 7:30pm the night before at this link:  
[tinyurl.com/manualannounce](http://tinyurl.com/manualannounce)

8. **J+C's SCROLLING ANNOUNCEMENTS**

Scrolling announcements (the ones that play silently over channel 8 all day long) must be submitted at this link: [tinyurl.com/scrollingannounce](http://tinyurl.com/scrollingannounce). These announcements are updated every morning immediately after Manual AM. Any announcement submitted after roughly 7:50 AM will probably not make it onto the scrolling announcements until the next morning.

**SOCIAL MEDIA**– NO REPORT Leslie Stum [lsmstum@gmail.com](mailto:lsmstum@gmail.com) and Delene Taylor [delene07@hotmail.com](mailto:delene07@hotmail.com)

**WEBSITE** – NO REPORT Greg Schwartz [reglacrosse@gmail.com](mailto:reglacrosse@gmail.com) and Sudha Srinivasan [pat.sudha@gmail.com](mailto:pat.sudha@gmail.com)

- **ACTION ITEM:** All Board members are asked to please review the website: <http://www.dupontmanual.com/ptsasite/index.php> and make sure their content is accurate and up to date. Submit web edits to [manual-ptsasite@googlegroups.com](mailto:manual-ptsasite@googlegroups.com). Include the URL of the page to be edited and the exact verbage to be deleted and/or added.
- **ACTION ITEM:** Magnet Liaisons are asked to recruit a parent, teacher, and student to contribute articles, info, photographs for their magnet's spotlights in the Post. Submission deadlines are:

J&C: ~~9/3/14~~ and 1/7/15 [Peggy Loy, PTSA Liaison to J&C](mailto:Peggy.Loy@jefferson.kyschools.us)

VA: ~~10/8/14~~ and 2/11/15 [Caryl Conklin, PTSA Liaison to VA](mailto:Caryl.Conklin@jefferson.kyschools.us)

HSU: 10/22/14 and 3/11/15 JoAnne Taheri, PTSA Liaison to HSU  
YPAS: 11/19/14 and 4/15/15 Patty Lyvers, PTSA Liaison to YPAS  
MST: 12/10/14 and 5/13/14 Ann Schwartz, PTSA Liaison to MST  
ECE (Exceptional Child Education) will be spotlighted when they are ready.

**ALUMNI SERVICE CORPS – NO REPORT** Tony Sweazy [tsweazy@gmail.com](mailto:tsweazy@gmail.com)

**SECRETARY** – Barbara Coffield [barbarajbenjamin@gmail.com](mailto:barbarajbenjamin@gmail.com)

• **Meeting Minutes Input / Approval Process:**

Draft sent to attending meeting members

3 days to provide input (changes/edits) or object. Please indicate if more time needed. Three days is to maximize PTSA impact; not to rush you.

Final version posted to PTSA page on Manual website

• **September 11 Minutes / General PTSA Meeting - Open House**

Draft sent 9/14; Final version sent 9/18

No objections; Minutes approved

• **September 15 Minutes / PTSA Board**

Draft sent 9/16; Final version sent 9/19

No objections; Minutes approved

**Historian** – Tammy Nofsinger [tasnofsinger@att.net](mailto:tasnofsinger@att.net)

- If anyone captures nice video footage next week during Red/White week, or just photos, please be sure to share them.

**Mr. Doak; Executive Council Lead; running Red/White Week**

Olympics chaperones still needed.

**CORRESPONDING SECRETARY** - Molly Wingfield [mollywingfield1@gmail.com](mailto:mollywingfield1@gmail.com)

- Two notes went out
- Thank you note received from Martha Brennan for appreciation of the PTSA

**TREASURER** – Gloria Manimuthu [gloria@cei-engineering.com](mailto:gloria@cei-engineering.com)

- Account Update; everything in good standing
  - Deposits made of Membership dues
  - Payments made; all national and state PTSA dues paid

**PARLIAMENTARIAN** – Tisha Payne [tishapayne@yahoo.com](mailto:tishapayne@yahoo.com)

I plan to set up a meeting with Mr. Mayes regarding this spring's SBDM elections. We will be doing all online voting, providing easy access to voters and making best use of PTSA resources.

**1<sup>st</sup> VP/PROGRAMS – Shannon Evans** [sme02@bellsouth.net](mailto:sme02@bellsouth.net)

- Programs College 101 Night – NO REPORT Punita Halder [theholdersare@gmail.com](mailto:theholdersare@gmail.com) and Amy Lapinski [adlapinski@gmail.com](mailto:adlapinski@gmail.com)
- Project Graduation – NO REPORT Missy Wislocki [missywislocki@gmail.com](mailto:missywislocki@gmail.com) and Teresa Mader [Teresa.Mader@pcusa.org](mailto:Teresa.Mader@pcusa.org)

- Volunteer Coordinator – Shannon Evans for Jennifer Gregg [jenn@jennifergregg.com](mailto:jenn@jennifergregg.com)

ACTION ITEM: Please click the Sign-up Genius links below to help:

Judges needed tomorrow for Reflections;

Parents needed Thursday for Manual Olympics;

Students & Parents needed Oct 29 for Open House

#### VOLUNTEER COORDINATION PROCESS:

1. We ask all Board members to use the Manual PTSA sign up Genius account for creating volunteer calls for events. Address: [www.signupgenius.com](http://www.signupgenius.com); Login: Email address [manualptsa@gmail.com](mailto:manualptsa@gmail.com); Password: service
2. We send the Sign up Genius invitations to the volunteer groups in our Sign Up Genius account that are made up of volunteers who signed up at registration in August, as well as those who have asked to be added since then. The groups are categories are:
  - a. Hospitality (sending in food and/or drink for events and/or helping set up, serve, or clean up)
  - b. Daytime volunteers
  - c. As Needed volunteers
  - d. Project Graduation volunteers (freshman, sophomore, and junior parents and students)
3. If the slots are not filled a couple of weeks before the event, we send it to our additional volunteer groups, post it in the newsletter and on facebook, and send it to the full Board.

- Hospitality – Peggy Loy [bloy679382@aol.com](mailto:bloy679382@aol.com) Paula Hutchins [phutch80@hotmail.com](mailto:phutch80@hotmail.com)  
Barb Wainwright [barb2k@twc.com](mailto:barb2k@twc.com)

Thank you to our fabulous Hospitality co-chairs, Paula, Peggy, and Barb. They hosted a wonderful soup fest for our staff on Parent/Teacher Conference Day. The salads, soups, and desserts, were all great and our staff enjoyed it all. Thanks for taking care of every detail from volunteers, organizing, set up and clean up. - Shannon Evans

- Scholarships – NO REPORT Denise Mallett [dmallett26@gmail.com](mailto:dmallett26@gmail.com)
- Beautification - NO REPORT Gretchen Davis [gretchenwdavis@yahoo.com](mailto:gretchenwdavis@yahoo.com)
- Red/White week – Leslye Arnett [lalouky@gmail.com](mailto:lalouky@gmail.com) and Susie Gullett [susie@viewlouisvillehomes.com](mailto:susie@viewlouisvillehomes.com)  
Thank you to Susie and Leslye, who have been working hard to make sure our kids have an awesome Red/White Week. The decorating went smoothly Friday night and I'm sure next week will be a great memory for our kids to enjoy. Our only suggestion is to delay the food for Friday night set-up until 7:00, and we went through 40 pizzas. Remember, there are still many slots available on their sign up for volunteers, food, etc for Red/White week. Please go to <http://www.signupgenius.com/go/8050a44aeaa28a02-2014>. We are Stronger Together! - Shannon Evans"
- College & Career Center (CCC) – NO REPORT Pam Wolford [wolf5345@bellsouth.net](mailto:wolf5345@bellsouth.net) and Trish Kline [tkline102@gmail.com](mailto:tkline102@gmail.com)
- Awards – NO REPORT Tanya Marquardt [marquardt5@twc.com](mailto:marquardt5@twc.com)
- Reflections – Penny DeVenuto [pndevenuto@gmail.com](mailto:pndevenuto@gmail.com)  
Thank you to our Reflections team for coordinating our students' Reflections projects and securing judges



for them as well. There are several volunteer spots left to help judge if you're interested. You can go to the sign up genius at <http://www.signupgenius.com/go/8050a44aeaa28a02-ptareflections> and help them out on Tuesday, October 21st. Thank you for your support of our PTSA and our students. - Shannon Evans

## 2<sup>nd</sup> VP/MEMBERSHIP – Trish Kline [tkline102@gmail.com](mailto:tkline102@gmail.com)

Total goal 3000 (we based the budget on 2400) - currently at 2792 (last year total members = 1945)

Student members - 1632

Teacher goal - 100% participation; currently at 95% (102 of 107 teachers have signed up)

Faculty goal - 100% participation; currently at 81% (140 of 172 faculty have signed up) - last year only 30 faculty signed up

### Magnet Liaisons

- VA Liaison – Caryl Conklin [carylconklin@hotmail.com](mailto:carylconklin@hotmail.com)  
A meeting for VA parents is scheduled for Monday, 10/20. VA College and Career day is coming up, and I'll be recruiting volunteers to assist with that. I've also been helping Ms. Tallent to publicize VA news and student accomplishments via the PTSA newsletter and Manual Morning news.
- MST Liaison– Ann Schwartz [annmerm@gmail.com](mailto:annmerm@gmail.com)  
The MST Science Fair Booster Club is working hard trying to raise funds for the science fair. A fundraising dinner and bake sale was held last Thursday, magazine sales were in September, and pointsettia sales are typically done before the winter holidays. The SF Booster club is also trying to obtain larger donations to support the most Science Fair prolific High School (us!).

Keith Robbins (MST parent) made an excellent promotional video (check it out on YouTube: [http://www.youtube.com/watch?v=dicYtq000EE&feature=youtube\\_gdata\\_player](http://www.youtube.com/watch?v=dicYtq000EE&feature=youtube_gdata_player)). He is looking to the PTSA for ideas and guidance. Mike Morgan is responding to his request for input.

A new Robotics program (starting with 2 classes) is going to be funded by Manual next year and taught by Mr. Eltzroth. This is being done to enhance the Technology offerings of the MST magnet.

- HSU Liaison –JoAnne Taheri [euroimport@win.net](mailto:euroimport@win.net)  
Hoping we (Partners in Excellence) can fund the AP Capstone training for HSU (and the rest of Manual) as well.
- YPAS Liaison - Patty Lyvers – [lyversfamily@att.net](mailto:lyversfamily@att.net)  
YPAS Producers, families and students worked so hard and well at the St James Art Fair weekend recently parking cars at YPAS and Manual that they grossed over \$15,000! The money will be used for college scholarships that Producers awards to eligible seniors who will attend college and major in the Performing Arts in 2015. Most scholarships are for \$1000 each; a few can be up to \$1500. Applications and interviews start in late winter/ early spring. Usually 9-14 scholarships are awarded competitively each year. Applicants must be members of Producers for their entire 4 years.
- J+C Liaison – Peggy Loy [bloy679382@aol.com](mailto:bloy679382@aol.com)  
We are working on developing 2 committees for J&C. One of the committees is the Publisher's which is a parent booster club that will assist with the day to day operations. The other is a committee to support 21WE and future "big" projects. We are wanting to obtain 501c3 status for both.



- ECE/AEMS Liaison – Judith Bradley blueskymom2@gmail.com  
Been working with Ms. Todd to get more tutors. Right now, two adult volunteers are regularly helping. It's a great joy, so if you know anyone that can help, please encourage them to help. Next year, we will try to get the word out before the first 6-week grading period.

**3<sup>rd</sup> VP / Ways & Means - Mike Morgan [mike@vittitow.com](mailto:mike@vittitow.com)**

**BUDGET COMMITTEE - Beth Jolly [56jolly@gmail.com](mailto:56jolly@gmail.com)**

- Budget Review
- Funding Requests
  - These are the requests for use of monies from the PTSA operating budget, under "School/Student Programs." This is separate from the projects chosen for the Partners in Excellence fundraising campaign.
  - We propose to allocate, at this time, \$5,600 of the \$9,453 we have budgeted for the year. This will allow us to consider other funding requests later in the year.
  - We aggregated the survey responses to rank the Board's funding priorities.
  - ACTION ITEM: We seek approval of the following funds
    1. Math Clickers: \$1500 pending approval of written funding request  
***Plan to approve, but we need to receive the formal funding request. The Funding Request should include the proposal from the vendor. If over \$300, three vendor estimates are needed.***
    2. Increase PTSA scholarship budget from \$1,000 to \$3,000 and ask scholarship committee to determine amounts and numbers of scholarships each year. From a budget management standpoint, we will be conservative in approving the whole \$5000. We would like to go slowly to make sure we are in a solid financial position. The amount of scholarships can be reviewed as the year progresses. The PTSA Scholarship program will operate with the following values:
      - a. How to best serve highest number of qualified applicants
      - b. All scholarships have the same dollar amount
      - c. Gap scholarship may have different criteria (but not different dollar amount)
      - d. Students may apply for both (if qualified for gap) but may only win one
      - e. Application process will be online, streamlined, and as simple as possible for students and counselors
      - f. Committee will not request or review family's financials  
***Motion to approve by Mike Morgan; seconded by Shannon Evans. No opposition.***
    3. Compassion / Emergency Fund \$1000  
***Motion to approve by Beth Jolly; seconded by Judith Bradley. No opposition.***
    4. Donation to YPAS Producers for use at Board's discretion: \$1000
      - *Board discussion of the need for more specificity of how funding would be used.*
      - *ACTION ITEM: Patty Lyvers will ask Producers to fill out a funding request form. Board would like to designate funds for curriculum enhancement and not scholarships.*
    5. \$100 for Scanner for Crain classroom IF the donated scanner does NOT work for his needs.\*

\*Scanner note: scanners on teachers' desks might be part of the solution to the ever-present concerns about backpack weight, textbook availability, online access to data, online submission of work, access to grades online, etc. as well as the massive paper use and copier maintenance. Mr. Mayes has ordered another copier, but if, in the meantime, we can help Mr. Crain use fewer copies, it might help us learn how to help save school and PTSA resources and help more teachers and students access data digitally.

There was much discussion about whether we could use PTSA funds for individual classroom needs. Pinky

will ask Theresa Mayfield, 15<sup>th</sup> District PTA Treasurer, for guidance.

**ADDENDUM:** *On October 21, The 15<sup>th</sup> District Treasurer confirmed that we do not need to buy the same items for each class or spend the same amount for every student/teacher. The complete e-mail to the PTSA Board is attached.*

- Spirit Wear – Monica Willis [monicawillis@twc.com](mailto:monicawillis@twc.com)  
Monica is planning the next pop-up store, which will be in November.
- Partners in Excellence - Sondra Wojciak [sonwojciak@yahoo.com](mailto:sonwojciak@yahoo.com) and Rhonda Steinemann [rsteiney2@gmail.com](mailto:rsteiney2@gmail.com)  
Partners in Excellence is the All-School Fundraising Campaign that runs from October 1, 2014 to January 31, 2015. We would love 100% PTSA Board participation! Click to go to the “donate here” buttons on the school website and on the Manual alumni website.

The goal this year is to raise **\$36,299.00** to fund the following: \$12,350 to add an AirPhone Security System to our YPAS (Youth Performing Arts School) main building and the YPAS annex; \$9,700 to fund two additional security cameras for our main parking lot and an In Motion: to approve by Mike Morgan; seconded by Shannon Evans. No opposition. ernterlogix NVR video recorder to all network cameras; \$5,500 to have faculty trained to deliver an Advanced Placement Seminar / Research course; and \$8,749 to purchase 10 new digital keyboards (pianos) for the YPAS Music Department’s theory/keyboard lab.

**ANNOUNCEMENTS -None**

**NEW BUSINESS - None**

**ADJOURNMENT 10:33**

**NEXT MEETINGS**

Our next meeting dates are:

- November 17 at 8:30am, on stage in Manual auditorium or in the PTSA room, which is under the stage.
- December 15 at noon at a local restaurant (location TBD. If you want to help plan this, contact Maria Sorolis at [sorolandfamily@gmail.com](mailto:sorolandfamily@gmail.com)
- January 12 at 8:30 am on stage in Manual auditorium. **NOTE THIS DATE CHANGE TO JANUARY 12 because Jan 19 is a holiday in honor of Dr. Martin Luther King, Jr.**

*Generally, Board/Committee meetings are the 3<sup>rd</sup> Monday of the month (August-May) from 8:30-9:30am in PTSA room @ Manual or on the stage of the Manual auditorium. 3 general meetings are held per year, one at Open House in the auditorium (evening), a December (noontime) meeting (location TBD) and a (breakfast) meeting at 8:30 am, locations TBD. Members are encouraged to stay after 9:30am for further discussion if they are interested and their schedules allow. Meeting dates change as holidays, etc. dictate.*

**Attachments:**

Manual 8<sup>th</sup> Grade Open House flyer

HSU Brochure

E-mail to PTSA Board regarding information from 15<sup>th</sup> District PTA Treasurer on Dispersing Funds

# duPont Manual

*The Magnet High School*



8<sup>th</sup> Grade Open House

Wednesday October 29<sup>th</sup> 2014

6:30-8pm

<http://www.dupontmanual.com>





# duPont Manual Admissions



## MST

MST is an accelerated program where teachers assume students have an excellent background in math and science, possess an outstanding work ethic, grasp new ideas quickly, and are passionate about learning and problem solving.

*Required application materials include:*

A writing portfolio quality essay on the given prompt, a completed activities and interests survey, two completed recommendation forms and a copy of school transcripts.

<http://www.dupontmanual.com/mstapp.htm>

## HSU

The High School University (HSU) Magnet Program provides a rigorous liberal arts centered experience. The purposeful flexibility of HSU allows students to explore various disciplines, while selecting a major area of focus. The HSU program is designed for students with diverse interests who are motivated to prepare for advanced post-secondary studies.

*Required application materials include:*

A writing portfolio quality essay on the given prompt, completed activities and interests survey, three completed recommendation forms and a copy of school transcripts.

<http://www.dupontmanual.com/hsuapp.htm>

## VA

The Visual Art Magnet provides a creative community for artistically gifted and talented students. Students prepare a college admissions art portfolio that demonstrates their individual artistic voice and their commitment to a rigorous study of art.

*Required application materials include:*

attendance at a 60 minute drawing and design session, a personal artwork review, an essay on the given prompt, a completed interests and activities form, a copy of school transcripts, a completed art questionnaire, two recommendation letters, and two given art exercises.

<http://www.dupontmanual.com/vaapp.htm>

## J&C

The J&C Magnet is a unique and exciting high school program that has grown in the last decade to become a model of 21st century learning, challenging students to be innovative, enterprising, creative, and well-versed in media and technology.

*Required application materials include:*

a writing portfolio quality essay on the given prompt, a completed activities and interests survey, two completed recommendation forms, a copy of school transcripts, and required attendance at a 60 minute on-demand writing assessment.

<http://www.dupontmanual.com/cmaapp.htm>

## YPAS

YPAS is the most comprehensive performing arts high school in Kentucky where students have the distinct opportunity to train, learn, and nurture their talent to become tomorrow's artists. YPAS departments include Dance, Design and Production, Instrumental Music, Musical Theatre, Theatre, and Vocal Music.

*Required application materials include:*

A Student Profile Form completed by two people or teachers who know your arts abilities, a one page essay entitled, "Why I want to attend YPAS", a résumé, a photograph of yourself securely attached to your résumé, and a copy of your middle-school transcripts & test scores. You will be required to audition for the YPAS department to which you are applying. Once all required paperwork has been received, an audition time and date will be mailed to your home.

<http://www.jefferson.k12.ky.us/Schools/Special/YPAS/page11/index.html>



# duPont Manual High School The Magnet School



# All About

## HSU MAJORS

- World Studies
- Informational Technology
- Humanities
- Multimedia Design
- Web Design
- Social Sciences
- American Studies
- Life Sciences
- Fashion Merchandizing and Design
- Life and Consumer Sciences
- Biopsychosocial Sciences



### Limitless Opportunities

Students may propose their own major, crafted specifically to lay the foundation for future advanced post-secondary coursework, if one of the existing majors does not meet their needs.

## HIGH SCHOOL UNIVERSITY STUDENTS

- Declare a major with a 4-course concentration
- Take a minimum of three Advanced Placement (AP) and/or Dual Credit courses
- Complete at least three credits in one language other than English

## duPont Manual HIGH SCHOOL



*excellence*  
The Magnet School  
*diversity*  
since 1892  
*tradition*

## HIGH SCHOOL UNIVERSITY SCHOLARS

- Students will be designated as HSU Scholars if they:
- Complete a minimum of four courses in each of the four core areas (English, math, science, and social studies);
- Successfully complete a minimum of four Advanced Placement classes and exams;
- 3.75 (unweighted) GPA or above

Representing 34 Zip Codes

25.9  
ACT  
Composite  
Score

31% have taken  
an upper-level  
math, science or  
technology

HSU Class of 2014 gradu-  
ates are currently receiving  
their postsecondary educa-  
tion at a variety of institu-  
tions including:

all Kentucky colleges and  
universities,  
Amherst College,  
UChicago, Brown,  
Notre Dame,  
Vanderbilt, Washington  
University in St. Louis,  
Xavier, Cornell, Harvard,  
Purdue,  
Naval Academy,  
University of Virginia,  
Emory University

63% have taken a  
VA course

71% have taken  
a YPAS course

7 National Merit Semifinalists

#1 School in  
the State

30 AP Courses;  
#1 AP pass rate in KY

# HSU

Hello, again, October 20 meeting attendees,

Maria Sorolis and I met with Theresa Mayfield, 15th District PTA Treasurer, on October 21. She confirmed that our funding request plan is fine and we do not need to buy the same items for each class or spend the same amounts for every student/teacher.

We shared what concerns were brought to our meeting and she said perhaps they were related to the guideline for not only funding one grade. The example she gave was buying something for 9th graders but never funding anything for 10th graders.

We mentioned funding magnets rather than grades and she said that was fine. We mentioned purchasing items that were needed (I gave the examples of our recent purchases: pencils, calculators, scanner, 3D printer.) She said that was fine; to fund what they needed and just "spread the wealth" as much as we could.

I also reviewed Red Book changes, and we are good to go there, too for our school/student funding requests and processes, though we do need to make sure that the labels got onto the equipment that came in at the end of last year "Donated by the duPont Manual PTSA." Mike is following up with liaisons on that.

With current YPAS and HSU requests, we are precisely on target for spreading the wealth. Gloria is creating a spreadsheet of 2013-2015 funding so can use that as an additional resource.

I am booked tightly today, but feel free to give me a call tomorrow at 523-3671 if you have any questions. We are really, really strong - TOGETHER!

GO CRIMSONS!!!

In gratitude for our work together to serve all students,  
Pinky

Mrs. Pinky K. Jackson  
duPont Manual PTSA  
President 2014-15