

Manual PTSA MINUTES
Board of Managers Meeting
November 19, 2012

ATTENDING: Larry Wooldridge, Pinky Jackson, Kim Wells, Anna Kidwell, Sandra Hubbard, Diane Fowler, Laurie Grimes, Caryl Conklin, Colleen Beach, Maria Sorolis, Kelly Higdon, Peter Hawkins, Peggy Loy, Pam Wolford

REPORTS FROM GUESTS

PRINCIPAL'S UPDATE – Larry Wooldridge

- ⤴ Asked Mr. Wooldridge to have initial meeting with Dana, Bev, and PTSA ad hoc committee per registration sponsorships
- ⤴ Bookstore Hours announced
- ⤴ Next Generation Lenaers Results
 - see handout: Next General Learners “Top Ten”
 - Here is the link to KDE report card: <http://applications.education.kygov/SRC/>
 - Achievement realized via EOC exams
 - achievement gap is being studied
 - growth area targeted: ACT
 - College & Career Readiness a focus
 - Graduation Rate is off because it counts (as not graduating from Manual) students who transferred out of Manual, but were here as underclassmen.
 - Senior Class was 486 and 486 graduated, but 500 were accepted as Freshman and Sophomores
- ⤴ .5 bonus points for distinguished ranking minus novice rankings
 - look at true number of distinguished and proficient
- ⤴ PLC's spoke of individual intervention needed
 - name 'em and claim 'em
 - ex: Chemistry tutoring Tu-Thu after school
- ⤴ ACT
 - tutorial (TCA) helps increase GPA as well as ACT score, AP exam scores, and state EOC exams
 - Manual's Juniors have taken the ACT 3 times at Manual.
 - If they have an 18 or 19 and dive in to the TCA, they will get 22-23.
 - Encourage TCA use
 - Administrators are calling all Junior parents to increase TCA awareness
- ⤴ Rhodes Scholar is 2009 Manual graduate (see Courier Journal)
- ⤴ RAMS round 2 will be on 11/28/12
 - the program is a work in progress
 - increasing the adjustments to the curriculum to meet students where they are
 - meeting by grade and by magnet
 - Mina Todd is our goal clarity coach, provided by JCPS to help close achievement gap
 - **exit slip (?)**
- ⤴ Roger Ryemerz is the parent who stepped up to help direct morning drop-off traffic after Mr. Burton stopped doing it after he was cursed and spat at by a parent in the carpool lane.
- ⤴ YPAS – opening night (see YPAS report)

- ✧ Finals will happen before holiday break
 - Mr. Wooldridge was enthusiastically thanked for giving students a true holiday break and respecting the sanctity of the home
- ✧ EOC (End of Course) exams will be after AP exams, approximately May 20

SBDM (Site Based Decision Making) - Sondra Hubbard sandrahubbard@insightbb.com
 Patty Kannapel pkannapel@bellsouth.net

- ✧ Report: SBDM November 2012 report.
- ✧ Sandra is calling KDE (Ky Dept of Education) re” achievement gap – who is in it?
- ✧ At the 11/7/12 SBDM meeting, 2 new clubs were approved:
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- ✧ approved \$10.00 dues for ACM (Association for Computing Machinery)
- ✧ approved new name for CMA: Journalism and Communications – J+C
 - better reflects what we are already doing
 - distinguishes us from other CMA programs
- ✧ approved \$5,700.00 needed in order to switch announcements
- ✧ on hold – request for \$102,000 – Social Studies
- ✧ sent proposals to Curriculum Assessment Committee
 - elective in Ancient Greek
 - Social Studies dept. wants to eliminate civics
 - it does not prepare sophomores
 - they want to replace it with a freshman geography course
- ✧ Policy Proposal sent to Institutional Practices Committee
 - change classes from comp to honors to advanced
 - 14 days > 5 weeks
- ✧ Student Senate attended the Faculty Meeting to request weekly grade updates through infinite campus or a handout
 - Climate Committee sent the questions to administration and SBDM Council
 - Should all teachers be required to use ic as a grading system?
 - Should posting grades on a regular basis be required?
 - Climate Committee is still handling the communications work, but has passed the grade book issue on to administration
- ✧ SBDM approved the student Senate's letter to the KY Atty Gen regarding the KY Dept of Education's duties to provide educational waivers for AP exams, etc if the state budget does not fund them
- ✧ Discussion & suggestions about foundation grants to cover shortfalls
- ✧ SBDM at Noe wrote grade posting policy
- ✧ A grading policy proposal to have percentages of quiz/test grades consistent was heard
- ✧ RAMS feedback sought
 - Ask your student about the 11/28/12 RMS session and email Patty or Sandra with feedback
 - 1 hour/month
 - can request a change in teachers

- program has a learning curve
- suggestion: have a student collect evaluations and have them be anonymous
- △ We welcomed Peter Hawkins, VP of Fundraising for the Crimson Marching Band
 - networking ideas discussed
 - process for using Manual POST, ic mailer shared
 - band selling tervis tumblers
 - email manualtumblers@gmail.com to order
- △ A question was raised – is anyone selling Indian River citrus this year?
- △ 12/12/12 Holiday Luncheon – Anna Kidwell / Cindy Martin
 - This combines the PTSA holiday (Dec/Jan) luncheon with the counselors chili cook-off.
 - PTSA asked to bring desserts and salads if we can.

YPAS – Cindy Martin

- △ Reminder: Little Woman Opening night is 11/30
 - Performance Dates 11/30, 12/1, 12/7 and 12/9 at (2:00).
 - Should be a great play and they have been working hard after school pulling this together for weeks. Music sounds wonderful.
 - I am excited to see you guys are planning a group fun night with the PTSA on the 7th. Pre-purchase your tickets online and pick up at will call for Little Woman.
- △ We also have Vocal, Band, Orchestra Concerts coming up in Dec. Please [visit ypas.org](http://ypas.org) for an up to date schedule and
- △ Madrigal Dinner is coming back again on 1/18 & 1/19. Should be a great night of dinner, music and fun.
- △ Stay tuned for more fun exciting events coming your way.
- △ Big Thanks to all those who were able to park in one of our lots during St. James Fair, we were able to raise enough money again so that we can give 9 scholarships to our Seniors. THANK YOU!.
- △ Wishing you all the best Thanksgiving!!

TEACHER MEMBER/S UPDATE - none

REPORTS FROM PTSA OFFICERS & COMMITTEE CHAIRS:

PRESIDENT - Kelly Higdon

SECRETARY – Pinky Jackson, Recording Secretary - pkjackson9@gmail.com

Report: Minutes from the October 2012 meeting were approved via email and are attached.

Reminders:

- △ Little Women at YPAS - Dec 7, Fri, 7:30pm – get your ticket at YPAS.org
- △ January 14, 2013 is our Jan meeting (in place of the 3rd Monday, which is MLK Jr. Day)

TREASURER – Tara Childress Dmstst@gmail.com a 502-718-9853.

I will not be able to attend the meeting on Monday. I will update all budget information and send to you for any discussion/questions you may have by Sunday evening. This will come to you via email as an attachment. Please, if you have any questions regarding the budget or budget process, invoices or

monies needed, please send them my way by tomorrow morning.

1st VP/PROGRAMS – Lynn Wilbar

- ▲ **College 101 Night – Diane Fowler** loufowler109@insightbb.com

Please put the date on your calendar: College 101 Night at Manual is March 20, 2013

- ▲ **PROJECT GRADUATION – Kim Wells** pkwells@bellsouth.net
 - Volunteers Needed; see Kim if you want to help
 - Junior parents encouraged to get involved
 - 11 committees
 - date TBA – usually last day of school June 6 is estimate (and Kim's birthday!)
 - Kim will email project graduation committee list
 - donor letters will also be emailed

2nd VP/Membership – Jennifer Calleja jcalleja@insightbb.com – no report

3rd VP/Ways&Means –

- ▲ Spirit wear – Kelly Higdon? for Missy Wislocki
- ▲ parent/s have requested that the bookstore be open in December from 4-6pm for parents to do holiday shipping.
- ▲ **Partners in Excellence** - Maria Sorolis –
 - 1,893 letters have been mailed
 - 8 tables have been delivered and the 3 tables that needed to be removed have been removed. Now we are looking at options for installation.
 - Dana's husband makes signs (works for a sign company) so I am going to get a quote from his company.
 - Mailing for this school year was completed and sent – 1,893 letter went out.
 - We hope to realize enough financial donations to finish up the project in the spring.
 - Thank you to everyone who helped with the mailing. It is true: "Many hands make light work!"
- ▲ **Foundations/Grants – Kelly Higdon**
 - 5th/3rd Bank is willing to help us set up a duPont Manual Foundation
 - 3 goals:
 - get corporate sponsors
 - find funds for unfunded fee waivers, allocations, Title funds we don't get because we are not a failing school
 - accept donations that are separate from PTSA and PTA's 501C3
 - mission ex: Fayette County Foundation to accept donations from corporate sponsors
 - discussion: why doesn't JCPS seek funding for Manual-like pilots/magnets since only 1 in 5 applicants get in?

⤴ **Registration Week Fundraising** – ad hoc committee to move forward with the suggestions from Mr. Wooldridge to increase PTSA operating funds by adding sponsorships to the registration form. Kelly & Maria will represent PTSA

○ Suggest asking Dana and Bev to be on committee as well.

○ Sponsorships received at school registration

Today's agenda lists ideas from the October 2012 PTSA meeting minutes:

Options brainstormed (for wording on registration form):

___ \$5.00 PTSA membership (\$1.30 remains at Manual to fund student programs)

___ \$6.00 sponsorship (\$6.00 remains at Manual “ “)

___ \$10.00 sponsorship (\$ 10.00 remains at Manual “ “)

___ \$25.00 sponsorship (\$25.00 remains at Manual “ “)

___ \$100.00 sponsorship (\$100.00 remains at Manual “ “)

___ other: \$_____ sponsorship (remains at Manual “ “)

Founders' Day – Kelly Higdon & Laurie Grimes

⤴ President and Corresponding Secretary are Founders' Day Co-Chairs

⤴ Kelly will send past recipients' list and suggestions for next year

⤴ most work done in January

⤴ event held in mid-February

Meeting adjourned at 10:04am

Respectfully submitted,

Pinky Jackson

Secretary, 2012-13

ATTACHMENTS

Next General Learners “Top Ten”

October 2012 minutes, approved

Our next few meeting dates are:

December 7, 2012 non-meeting social gathering at “Little Women” at YPAS 7pm

December 17, 2012 8:30-9:30 am in PTSA room

January 14, 2013 8:30-9:30am in PTSA room

Generally, Board/Committee meetings are the 3rd Monday of the month (August-May) from 8:30-9:30am in PTSA room @ Manual. Members are encouraged to stay after 9:30am for further discussion if they are interested and their schedules allow. Meeting dates change as holidays, etc dictate.