

Manual PTSA Meeting Minutes
February 15, 2017, 8:30am, Freshman cafeteria

ATTENDING: Barbara Coffield, Jerry Mayes, Delene Taylor, Lisa Hamilton, Missy Smith, Kitty Zink, Judith Bradley, Beth Brown, Ann Schwartz, Lisa Becker, Tammy Ackerman, Maria Sorolis, Lynn Deveaux, Robin Weiss, Trish Kline, Greg Kuhn, Barb Wainwright, Leslye Arnett, Vidya Ravichandran

CALL MEETING TO ORDER: 8:35am

INSPIRATION: "Not every child has an equal talent or an equal ability or equal motivation, but they should have the equal right to develop their talent and their ability and their motivation, to make something of themselves." John F. Kennedy (Judith Bradley)

REPORTS FROM GUESTS

PRINCIPAL'S UPDATE – Jerry Mayes

1. JCPS Magnet Survey: PTSA and Admin have done an excellent job getting the word to parents. Survey is critical to future success of magnet programs in JCPS. There is a work session scheduled for next Tuesday (2/21) before the Board meeting on magnets. They are looking at implementing a lottery for elementary magnets. Concern expressed that this could later impact middle and high schools.
2. Request for advocacy: Manual has sent 3 funding requests to the Board:
 - a. F/T Security person for YPAS. Producers helped fund this position now. Concern over crime in zip codes near schools; crime at schools is low.
 - b. A Security position for Manual. Currently handled part time and piecemeal, which is not optimal.
 - c. A Teacher position for Manual. We will "sell back" an Admin position to get more teachers (we have done this for 4 years). However, there is significant need for another counselor, so funding for a teacher position would mean we do not have to give up an admin position this year. Manual has the most 504s in the District, so role of counselors is critical.
 - d. NOTE: We have not had a budget request approved in 4 years. Parents are urged to call our Asst. Superintendent (Brad Weston) to voice support for funding requests. Mr. Mayes will also be requesting PTSA help with funding for Security Officer for next year.
3. Anti-abortion Protesters were active near the school recently. Police responded. Police and school chose not to act due to no violence and to reduce publicity for

protesters. They were moved off school property, and pamphlets being distributed were collected. Issue of panhandling was also raised.

4. AP Classes and Testing (Trish Kline): Mr. Mayes stated he will be meeting with all AP and EOC course instructors re: scores. Suggestion to survey students about how they prepared to take AP tests.

Asst. Principal - Greg Kuhn

Expressed appreciation for PTSA commitment and support. The Crimson Mission board for the next year will be in place in May. Priority will be to finalize a needs assessment to develop strategic plan. This year's Gala fundraising will not be attached to a specific project. However, next year's event will be, based on strategic plan.

Maria Sorolis - State Issues

1. Charter Schools: Currently State bill to create charter schools in KY. Oppose them, or if they are approved, make sure they do not use public school money, and are held to the same standards and requirements as public schools (testing, accept ALL children, and have IEPs and accommodations for ECE students). National PTA does NOT oppose charters across the board.
2. SBDMs: Bill to eliminate SBDMs and centralize hiring and other decision making to district level.
3. Call 800-372-7181 to express an opinion to the Legislative Response Line.

SBDM (Site Based Decision Making) -

Shannon Evans sme02@bellsouth.net

Kent Hall Kenttimothyhall@gmail.com

CRIMSON MISSION - Sondra Wojciak crimsonmissioninc@gmail.com & Greg Kuhn

- The 2nd annual *Growing the Mission* Gala is set for Saturday, March 4, 2017 at the Henry Clay. Seeking sponsors, auction donations, volunteers, etc. Visit crimsonmission.org or the CM [Facebook](#) and [Twitter](#) feeds.
- Tickets are available online Louisvilletickets.com, not EventBrite. Last year, the Gala sold out so we invite all of you to buy your tickets as soon as they go on sale so you don't miss out on this fantastic night celebrating Manual!
- Our Guests of Honor this year are:
Friend of Manual: Ms. Carol Haddad
Alumni: Mr. Wes Jackson
Athletics: Mr. Mick Motley

Teacher: Mr. Dennis Robinson

- The Gala Planning Committee and the Crimson Mission have hired the services of Ina Marcella Events for the Gala. <http://www.inamarcellaevents.com/> With their assistance, we have made the 2nd Annual Growing the Mission Gala BIGGER and BETTER than our first one. We hope to see each of you there for this fantastic night of dinner, silent auction, live auctions and fun with the Manual Family.

REPORTS FROM PTSA OFFICERS & COMMITTEE CHAIRS

PRESIDENT – Robin Weiss manualptsa@gmail.com

TREASURER – Beth Brown bethhbrown68@gmail.com

- See budget report below
- Note: \$4504 for funding requests at this time; amount may go up. Judith Bradley (Advocacy) noted that No Barriers money will not be needed at this time.

Nominating Committee - Trish Kline

- Currently pulling together the file to hand over to our Parliamentarian/Nominating Chair, Vidya R. within the next week

Recording Secretary – Lynn Deveaux ldeveaux@aol.com

- Formal approval of January 18, 2017 Board Meeting Minutes
- Motion to accept Lisa Becker
- Seconded and approved.

Corresponding Secretary - Barbara Benjamin-Coffield barbarajbenjamin@gmail.com

- Founders' Day Luncheon Evites are working great. Over sixty responses so far. Food is taken care of. Dr. Hargens won't be attending this year. May open invites to Board members.
- Correspondence: Congratulations to Mr. Holman - ExCEL Award; Condolence to Ryan Fallon and family (and memorial gift)

Historian – Vaughn Bell Vaughnbell@att.net

- Continuing to collect pictures from throughout the school year.

Parliamentarian/SBDM Elections – Vidya Ravichandran vidya@glowtouch.com

- SBDM elections will take place after Science Fair on 3/11.
- Parliamentarian will chair Nominating Committee; will receive file from Trish Kline in next week.

1st VP/PROGRAMS – Lisa Becker maverick.becker@yahoo.com

Advocacy – Judith Bradley blueskymom2@gmail.com

Alumni Service Corps – Tony Sweazy tsweazy@gmail.com

Awards – Tanya Marquardt tanyamarquardt@icloud.com

- PTSA is now accepting nominations for 15th District PTA Awards. Please go to the 15th District PTA website at <http://15thdistrictpta.org> and review the Awards and their deadlines. Most nomination deadlines are March 1, 2017. Please be sure to pay close attention to the nomination forms and the requirements for how they are to be written.

Beautification - Gretchen Davis gretchenwdavis@yahoo.com **Lara Talbott**
ltalbott@bellsouth.net

Clothing Assistance Program (CAP) / Manual Community Closet (MCC) - Jill Jelsma jilljelsma@bellsouth.net, **Becky Mosley** beckster2828@att.net, **Betsy Johnson** betsy_h_johnson@yahoo.com.

College & Career Center (CCC) – Trish Kline tkline102@gmail.com,
Kelly Seiler kelly.seiler@twc.com, **Jane Crowley** je_crowley@bellsouth.net

- AP exam registration went smoothly. Deadline to sign up without a late fee was Feb 13 at noon. Late fee signups will continue until Feb 20 at 3 p.m. A huge thank you to all of the CCC volunteers and Mr. Testerman for their assistance!
- Currently updating the CCC flyer for College 101 night
- See discussion under Principal's Update re: scoring for AP and EOC tests.

Hospitality – Barb Wainwright barb2k@twc.com, **Lisa Hamilton** lhomanzi@aol.com,
Kim Williams williamsx4@twc.com

- Assisting with Founders' Day event.
- Providing food for teachers on Conference Day.
- Refrigerator has been donated for PTSA room.

Idea Fest Liaison - Vidya Ravichandran vidya@glowtouch.com

- IF is on Feb 24th at Spalding University. If any PTSA members would like to attend, please let me know. It will run from 8.30 AM to 1.30 PM.

Programs - Amy Lapinski adlapinski@gmail.com, **Punita Halder**
thehaldersare@gmail.com. No report

Project Graduation - Jill Lauroesch jlauroesch@yahoo.com, Stephanie Bedell sbedell@outlook.com, Karen Kiesel kkiesel@twc.com No Report

Red/White Week – Leslye Arnett llalouky@gmail.com, Missy Smith missyky@twc.com, Rosalie Rosenthal rosalierosenthal@gmail.com No Report

Reflections – Penny DeVenuto pndevenuto@gmail.com, Carolyn Judy dcajudy@yahoo.com

Scholarships – Lisa Becker maverick.becker@yahoo.com

- PTSA is now accepting applications from seniors. Deadline is March 17, 2017. Encourage seniors to apply. Have received a couple applications. There has been a Google Doc issue, so will take applications in any reasonable format.
- We still need two PTSA Board members to review applications, after Spring Break. If you are a non-senior parent and you would like to help, please contact me at the above email address.
- Note from Judith: the ECE Chair, Mrs. Strohmayer will have the No Barriers scholarship selection made by the same deadline.

Volunteer Coordinator - Laura Bollinger lbollinger@x-gen.us

Wellness & Compassion - Andre Wilson trinitysgrace@hotmail.com, Paula Hutchins phutch80@hotmail.com

2nd VP/MEMBERSHIP – Trish Kline tkline102@gmail.com

- Added 10 members bringing our total to 2,074
- Outstanding Membership Campaign Award application has been written - will forward application materials and supplemental CD (Olivia's video and Austin's powerpoint) to Tanya this week

Membership - Kitty Zink kz@iglou.com, Amy Squires jasquires@twc.com

No report

Magnet Liaisons

VA Liaison - Brenda Berry BAMILLS0409@gmail.com

- EnVision board will be having a dinner on March 7th, hosted at the home of Brenda Berry.

MST Liaison - **Ann Schwartz** annmerm@gmail.com

- The MST Catalysts are again providing Pies for all of the Manual/YPAS staff on Pi Day (3/14). If you would like to help and donate a pie, please sign up!
<http://www.signupgenius.com/go/30e0a48aeab28a02-piday1>
- Letters from the Catalysts will be sent out to the newly admitted students giving some basic introductory information about Manual including PTSA Facebook page information and a MST Open House for rising 9th graders on April 18th at 7:30 following MST Registration.

HSU Liaison - **Melissa Mammorella** melissa77mamm@gmail.com

YPAS Liaison - **Lisa Hamilton** lhomanzi@aol.com

J+C Liaison - **Peggy Loy** bloy679382@aol.com

ECE/AEMS/LEARNING LAB Liaison - **Judith Bradley** blueskymom2@gmail.com

3rd VP / WAYS & MEANS - **Tammy Ackerson** tammyackerson@gmail.com

- Requests presented:
 1. Cafeteria (Barb Wainwright): REmove/haul away Senior Cafeteria equipment., to be moved to JCPS storage for auction. Three bids; \$435.
 - a. Motion to approve by Barbara Coffield. Second by Ann Schwartz. Motion carried.
 2. Visual Arts Magnet (Ms. Alford): Six boxes of matte board for professional display of senior project artwork. Bids completed; \$913.50.
 - a. Discussion: Would half be ok? Role of enVision Board in supporting magnet. Will get clarification for next meeting.
 3. Guitar (Mr. Kagan): Requesting \$760 for students to attend Guitar Foundation of America attendance, including membership, for 19 students. Needed by March 7.
 - a. Motion by Lisa Hamilton to provide \$120 to be used for students in need, to be determined by the teacher.
 - b. Second by Barbara Wainwright. Motion passed.
 4. Photography (Mr. Curtis): Goal to replace 20 darkroom timers. THEY have already raised enough to purchase 6. Low bid is \$5000+ (\$265 each).
 - a. Motion by Lisa Hamilton to fund up to \$530 (for 2 timers).
 - b. Second by Lisa Becker. Motion passed.

5. Judith Bradley raised question of \$600 no longer needed for No Barriers. ECE would like to use for scholarships, or snacks provided for testing, as well as ECE/GAP end of year event. She will provide written request for next meeting. Also discussed was donating items for ice cream social event via SignUp Genius.
- Discussed role of magnet parent groups in funding requests, and whether requests demonstrate effort to get funding elsewhere. Will look at previous requests to see if this has been done. Also requested overview of projects funded by magnet. This information will help set guidelines and priorities for the coming year. Will need to look at how to tie PTSA priorities to Crimson Mission strategic plan.
 - Still need to fund Teachers' Breakfast this year.
 - Option to set up Amazon Subscribe and Save at the beginning of the year to provide ongoing needed supplies. Could set up an Amazon wish list, and coordinate through SignUp Genius (Laura Bollinger).

4th VP/COMMUNICATIONS - Delene Taylor dtaylor@dmlo.com

- Newsletter is now sent out via Mailchimp. We get 12,000/month free, maximum 2,000 email addresses.

ANNOUNCEMENTS:

Trish Kline: Still need 1 more person to review senior speech candidates. Need to be available March 21st, 8-12, in Ms. Williams' room.

NEW BUSINESS:

ADJOURNMENT:

ATTACHMENTS:

NEXT MEETINGS

- PTSA Meetings are open to all and are generally held on the 3rd Wednesday of the month at 8:30am in the freshman cafeteria. We hold a lunchtime meeting in December at a local restaurant, and evening meetings at Open House and on College 101 Night
- Rather than an end time, we get through the agenda as quickly as possible, with a "soft closing" at 9:30am announced by the Parliamentarian for those who need to depart. Everyone is welcome to arrive when you can, leave when you need to, and stay afterwards for any discussion / assistance.

- 2016-17 PTSA meeting dates and minutes can be found here:
<http://dupontmanual.com/manualptsa/news-minutes/minutes/>

As of 2/12/17

du Pont Manual PTSA
Proposed Budget for Fiscal Year 2016/2017

	2016/2017 Budget	2016/2017 Actual
INCOME		
Membership	18,500	20,750
Rebates	745	820
Donations/Sponsorships	2,500	3,011
Event Sales	-	700
Designated Funds Carryover*	5,703	5,703
TOTAL INCOME	\$ 27,447.55	\$ 30,982.72
EXPENSES		
Campus Beautification	250	-
College 101	250	-
No Barriers	600	-
College & Career Center	100	15
Hospitality	1,700	507
Welcome Back (Aug)	50	46
Open House (Sept)	50	54
Conference Days (Oct/Feb)	225	169
Bus Drivers/Cafeteria (Dec)	200	200
Staff Appreciation (Dec/May)	500	38
Founders Day Luncheon (Feb)	600	-
PTSA Meetings	75	-
Red and White Week	200	-
Project Graduation	2,000	-
Scholarships	3,000	3,000
Administrative (postage, Quick Books, paper...)	400	340
Honors/Awards Founders Day	500	-
PTSA Membership Expenses	7,929	8,113
PTSA Conference Banquets/Materials	300	-
PTSA State/National Dues	6,475	7,259
PTSA District Dues	517	517
PTSA Insurance	337	337
Membership Drive Expenses	300	-
Memorials	100	75
Wellness & Compassion Fund	750	-
Reflections	250	-
Purchases for School/Student Programs	1,966	209
Purchases for School/Designated*	5,703	5,460
Staff Membership Fund	1,500	1,119
Bank/Paypal Service Charges	250	197
TOTAL EXPENSES	\$27,447.55	\$19,033.76

*Designated funds are \$4725 elearning, \$735 for prior year approved funding request, \$242.55 donation for homeless student needs