

Manual PTSA Meeting Minutes
January 18, 2017, 8:30am, Freshman cafeteria

ATTENDING: Robin Weiss, Beth Brown, Kitty Zink, Laura Bollinger, Vidya Ravichandran, Delene Taylor, Barbara Coffield, Leslye Arnett, Vicki Lete, Paula Hutchins, Trish Kline, Barb Wainwright, Tanya Marquardt, Jane Crady, Jerry Mayes

CALL MEETING TO ORDER: 8:32 a.m.

REPORTS FROM GUESTS

PRINCIPAL'S UPDATE –

- From Vicki Lete: College and Career Readiness is at 102% for Annual Mass Objective. 23 students are not ready; she hopes to have that down to 12 by the end of the year. Plan to do Coyote testing.
- March 21st is the FREE ACT for Juniors, 9-10th graders will work on ILPs, and 12th graders will have a day of service. Make up is April 19th.
- Ms. Lete is in charge of May EOC, and AP tests. This year two AP tests will be given on Oaks Day.

SBDM (Site Based Decision Making) -
Shannon Evans sme02@bellsouth.net
Kent Hall Kenttimothyhall@gmail.com

CRIMSON MISSION - Sondra Wojciak crimsonmissioninc@gmail.com

- The 2nd annual *Growing the Mission* Gala is set for Saturday, March 4, 2017 at the Henry Clay. The Gala Planning Committee and the Crimson Mission have hired the services of [Ina Marcella Events](#) for the Gala. With their assistance, we have made the 2nd Annual Growing the Mission Gala BIGGER and BETTER than our first one. We are seeking sponsors, auction donations, volunteers, etc.
- Tickets are going on sale very soon! Just like last year, tickets will be available online – this year, they are being sold at Louisvilletickets.com, not EventBrite. Last year, the Gala sold out so we invite all of you to buy your tickets as soon as they go on sale so you don't miss out on this fantastic night celebrating Manual! Visit crimsonmission.org or the CM [Facebook](#) and [Twitter](#) feeds.
- Our Guests of Honor this year are:
Friend of Manual: Ms. Carol Haddad
Alumni: Mr. Wes Jackson
Athletics: Mr. Mick Motley
Teacher: Mr. Dennis Robinson

- Please join us in celebrating these fantastic individuals for their continued dedication to the success of duPont Manual!

REPORTS FROM PTSA OFFICERS & COMMITTEE CHAIRS

PRESIDENT – Robin Weiss manualptsa@gmail.com

- Position of Recording Secretary is vacant. Trish Kline is happy to help approach anyone you think may be interested.

TREASURER – Beth Brown bethhbrown68@gmail.com

- See budget report below

RECORDING SECRETARY – **VACANT**

- Formal approval of November 16, 2016 Board Meeting Minutes: Motion to accept Barbara Coffield; Second Laura Bollinger

Corresponding Secretary - Barbara Benjamin-Coffield barbarajbenjamin@gmail.com

- Notes to all JCPS Board members: Remaining, New & Departing.
- Congratulations to Ms. Castro - University of Chicago Outstanding Educator award - and Ms. Hunt - American Geographical Society Teacher Fellow.
- Thank you note to Barb Wainright for thought leadership & action in finding a more efficient and suitable PTSA room.
- Condolence notes to Elizabeth Straub and Mr. Mayes.
- Founders' Day planning well underway. Luncheon is 2/22 with school cancellation date of 3/1.

Historian – Vaughn Bell Vaughnpbell@att.net

- Still accepting event photos at the above address.

PARLIAMENTARIAN/SBDM ELECTIONS – Vidya Ravichandran

vidya@glowtouch.com

- SBDM Election for the 1 spot will be after March 1, 2017

1st VP/PROGRAMS – Lisa Becker maverick.becker@yahoo.com

Advocacy – Judith Bradley blueskymom2@gmail.com

- Pinky Jackson & I met with Commissioner Pruitt & Gretta Hylton, Learning Services Director for KDE on January 5th to discuss implications for GT & ECE students under prospective charter school bills. We pointed out some of the inconsistencies in the state's definitions of public/common schools. He was receptive.

- There are a number of bills which could have impact on Manual, including two charter bills which were pre-filed and a bill proposing changes in SBDM roles & responsibilities. It is likely that some version of a charter and/or voucher bill will pass during the upcoming session. Less certain about the likelihood of passage for other bills, including changes to SBDM, superintendent roles, etc.
- **Decision Needed/Requested:** Does the Manual PTSA want me to develop a legislative position? Here are links:
<http://www.lrc.ky.gov/record/17rs/prefiled/3200.htm> and
<http://www.lrc.ky.gov/record/17rs/prefiled/3240.htm> and
<http://www.lrc.ky.gov/record/17rs/prefiled/3280.htm>

After discussion of what our options were as a PTSA, we felt that it may be easier to stay within the letter of the law by developing talking points for our families, ensuring they align with the thoughts of Manual's PTSA, administration, 15th district, etc. We do not think an official position is appropriate at this time but should continue to share what is coming from 15th district and state.

Alumni Service Corps – Tony Sweazy tsweazy@gmail.com

Awards – Tanya Marquardt tanyamarquardt@icloud.com

- PTSA is now accepting nominations for 15th District PTA Awards. Please go to the 15th District PTA website at <http://15thdistrictpta.org> and review the Awards and their deadlines. Most nomination deadlines are March 1, 2017. Please be sure to pay close attention to the nomination forms and the requirements for how they are to be written.

Beautification - Gretchen Davis gretchenwdavis@yahoo.com Lara Talbott
ltalbott@bellsouth.net

Clothing Assistance Program (CAP) / Manual Community Closet (MCC) - Jill Jelsma jilljelsma@bellsouth.net, Becky Mosley beckster2828@att.net, Betsy Johnson betsy_h_johnson@yahoo.com.

- 9 volunteers attended Manual's final CAP work day on January 11.
- CAP is in desperate need of boys pants, sizes 4T to 18. We will publish this request in daily email announcements for the next few weeks. Donations can be placed in marked bins at main entrance of school.

College & Career Center (CCC) – Trish Kline tkline102@gmail.com, Kelly Seiler kelly.seiler@twc.com, Jane Crowley je_crowley@bellsouth.net

- CCC volunteers to assist with AP test registration later this month.

Hospitality – Barb Wainwright barb2k@twc.com, Lisa Hamilton lhomanzi@aol.com, Kim Williams williamsx4@twc.com

- Hospitality helped to host the November Administrative soup lunch on Nov. 7, 2016.
We assisted the cafeteria staff on Nov. 17 serving turkey lunch to students and staff.
- We provided /passed out treat bags for the holidays for school bus drivers, custodians, cafeteria and maintenance on Dec. 22, 2016.
- Our next Hospitality event will be the Founders' Day Luncheon on February 22, 2017 with makeup day on March 2, 2017.
- February 27th is Teacher Conference Day.
- College 101 is March 15, 2017.

Estimates on finishing the renovation of the PTSA room from Ms. Lete were offered. \$435 to move the three big pieces in there and \$1000 to build a wall. Ms. Lete said she might be able to get them down on that estimate. Discussion ensued on how to cover these expenses to make the room useable for the meetings, etc.

Idea Fest Liaison - Vidya Ravichandran vidya@glowtouch.com

- February 24, 2017 at Spalding University, location was free!

Programs - Amy Lapinski adlapinski@gmail.com, Punita Halder thehaldersare@gmail.com No report

Project Graduation - Jill Lauroesch jlauroesch@yahoo.com, Stephanie Bedell sbedell@outlook.com, Karen Kiesel kkiesel@twc.com No Report

Red/White Week – Leslye Arnett llalouky@gmail.com, Missy Smith missyky@twc.com, Rosalie Rosenthal rosalierosenthal@gmail.com No Report

Reflections – Penny DeVenuto pndevenuto@gmail.com, Carolyn Judy dcajudy@yahoo.com

Scholarships – Lisa Becker maverick.becker@yahoo.com

- PTSA is now accepting applications from seniors. Deadline is March 17, 2017. Encourage seniors to apply - we still have not received any applications!
- Four PTSA Board members are needed to review applications. If you are a non-senior parent and you would like to help, please contact me at the above email address.
- Note from Judith: the ECE Chair, Mrs. Strohmayer will have the No Barriers scholarship selection made by the same deadline.

Volunteer Coordinator - Laura Bollinger lbollinger@x-gen.us

Wellness & Compassion - Andre Wilson trinitysgrace@hotmail.com, Paula Hutchins phutch80@hotmail.com

2nd VP/MEMBERSHIP – Trish Kline tkline102@gmail.com

No report

Membership - Kitty Zink kz@iglou.com, Amy Squires jasquires@twc.com

No report

Magnet Liaisons

VA Liaison - Brenda Berry berryhousehold@cardsavvy.net

MST Liaison - Ann Schwartz annmerm@gmail.com

- The MST Catalysts are again providing Pies for all of the Manual/YPAS staff on Pi Day (3/14). If you would like to help and donate a pie, please sign up! <http://www.signupgenius.com/go/30e0a48aeab28a02-piday1>
- Letters were sent out by Manual in late December to the early review admitted students to the MST magnet. A letter was included giving some basic introductory information to Manual including PTSA Facebook page information

HSU Liaison - Melissa Mammorella melissa77mamm@gmail.com

YPAS Liaison - Lisa Hamilton lhomanzi@aol.com

J+C Liaison - Peggy Loy bloy679382@aol.com

- J&C students and teachers will be traveling to New York in March to attend the Columbia Scholastic Press Association Conference where the students and staff will attend various workshops and lectures. J&C students will compete in various categories for their excellent publications. Please look for announcements following the conference about their winnings. The CSPA invites high school students and faculty advisers to attend and participate in CSPA's 93rd annual Spring Scholastic Convention. This national gathering of student editors and faculty advisers to newspapers, yearbooks, magazines, video productions, and online media will be held at Columbia University from Wednesday, March 15 through Friday, March 17, 2017.
- Please watch morning announcements for more information about the next speaker for the Speakers Series.

ECE/AEMS/LEARNING LAB Liaison - **Judith Bradley** blueskymom2@gmail.com

- Thanks to all who brought items for the ECE Holiday breakfast! They really appreciate this gesture.
- I have set up a Sign Up Genius for AEMS & Learning Lab monthly snacks. Not sure to whom it should be distributed.
- Not sure yet what the plan will be for College 101/No Barriers workshop.

3rd VP / Ways and Means - Tammy Ackerson Tammyackerson@gmail.com

- No report

4th VP/Communications - Delene Taylor dtaylor@dmlo.com

- Imported lists into MailChimp and sent initial email (review stats)
 - 32 people clicked on FB
 - 122 bounced back
 - 53 people unsubscribed
- Developed basic newsletter template for POST
- Will reach out to admin, counselors, PTSA board chairs, etc. again to encourage use of blog platform to share school-wide information, and PTSA-sponsored events/initiatives
- Discussion of what can and can't be posted on FB by business members.

ANNOUNCEMENTS:

- Jane Crady asked about Founder's Day. Same set up in small gym, same decorations. Michelle Bynum and Barbara Coffield will handle RSVPs.
- Suggestion was made to use Event Bright to prevent people from showing up with no tickets. Free for free events.

NEW BUSINESS:

ADJOURNMENT: 9:43 a.m.

ATTACHMENTS:

NEXT MEETINGS

- **PTSA Meetings** are open to all and are generally held on the 3rd Wednesday of the month at 8:30am in the freshman cafeteria. We hold a lunchtime meeting in December at a local restaurant, and evening meetings at Open House and on College 101 Night
 - Rather than an end time, we get through the agenda as quickly as possible, with a "soft closing" at 9:30am announced by the Parliamentarian for those who need to

depart. Everyone is welcome to arrive when you can, leave when you need to, and stay afterwards for any discussion / assistance.

- 2016-17 PTSA meeting dates can be found here:
- <http://dupontmanual.com/manualptsa/news-minutes/minutes/>

As of 1/16/17

du Pont Manual PTSA
Proposed Budget for Fiscal Year 2016/2017

	2016/2017 Budget	2016/2017 Actual
INCOME		
Membership	18,500	20,690
Rebates	745	820
Donations/Sponsorships	2,500	3,011
Event Sales	-	700
Designated Funds Carryover*	5,703	5,703
TOTAL INCOME	\$ 27,448	\$ 30,923
EXPENSES		
Campus Beautification	250	-
College 101	250	-
No Barriers	600	-
College & Career Center	100	15
Hospitality	1,700	333
Welcome Back (Aug)	50	46
Open House (Sept)	50	54
Conference Days (Oct/Feb)	225	169
Bus Drivers/Cafeteria (Dec)	200	26
Staff Appreciation (Dec/May)	500	38
Founders Day Luncheon (Feb)	600	-
PTSA Meetings	75	-
Red and White Week	200	-
Project Graduation	2,000	-
Scholarships	3,000	3,000
Administrative (postage, Quick Books, paper...)	400	340
Honors/Awards Founders Day	500	-
PTSA Membership Expenses	7,929	8,078
PTSA Conference Banquets/Materials	300	-
PTSA State/National Dues	6,475	7,224
PTSA District Dues	517	517
PTSA Insurance	337	337
Membership Drive Expenses	300	-
Memorials	100	50
Wellness & Compassion Fund	750	-
Reflections	250	-
Purchases for School/Student Programs	1,966	209
Purchases for School/Designated*	5,703	5,460
Staff Membership Fund	1,500	1,119
Bank/ Paypal Service Charges	250	195
TOTAL EXPENSES	\$27,447.55	\$18,798.55

*Designated funds are \$4725 elearning, \$735 for prior year approved funding request, \$242.55 donation for homeless student needs