

**Manual PTSA Meeting Minutes**  
**March 15, 2017, 8:30am, Freshman cafeteria**

**ATTENDING:** Robin Weiss, Delene Taylor, Barbara Coffield, Laura Bollinger, Missy Smith, Leslye Arnett, Tammy Acherson, Peggy Loy, Beth Brown, Barb Wainwright, Trish Kline, Ann Schwart, Lisa Becker, Vidya Ravichardran, Lynn Deveaux

**CALL MEETING TO ORDER:** 8:30am

**INSPIRATION:** Lisa Becker offered a quote and thoughts on patience. Thoughts on uncertainty were also discussed. Both topics are quite timely during these busy months.

**REPORTS FROM GUESTS**

**PRINCIPAL'S UPDATE – Principal, Jerry Mayes**

- Science Fair was a huge success with great parent and faculty support.
- The Gala and Founders' Day were both great events!
- Testing: Message to students is "do your best." Testing serves as one measure of our school. Juniors are taking a science test as part of a new accountability pilot by JCPS.
- School musical is coming up: The Drowsy Chaperone.
- Thank You to parents/PTSA for calls and emails re: budget to JCPS committee members, and Neighborhood Schools bill (HB 151) to state legislators.
- Acceptance letters have gone out. Going smoothly, despite snafu in the process. 507 letters sent out; so far only 4 turned down. Trying a waiting list this year.
- We have the highest number of 504s in the District. However, ECE students are not counted in the total school population, though their test scores do count.

**SBDM (Site Based Decision Making) -**

**Shannon Evans** [sme02@bellsouth.net](mailto:sme02@bellsouth.net)

**Kent Hall** [Kenttimothyhall@gmail.com](mailto:Kenttimothyhall@gmail.com)

**CRIMSON MISSION - Sondra Wojciak** [crimsonmissioninc@gmail.com](mailto:crimsonmissioninc@gmail.com)

- The 2<sup>nd</sup> Annual Growing the Mission was held March 4 at the Henry Clay in downtown Louisville. Over 300 Manual friends and family attended. It was a fabulous evening for Manual!
- Ina Marcella Events helped coordinate the Gala along with an incredible planning committee of Diana Tufaro, Miechelle Abma, Jennifer Adams, Carol Haddad, Nanci Overstreet, Karen Draper, Jean Nusz, Shannon Conlin, Holly Bliss, Amy Kopp, and Kelly Hanson.
- The entertainment for the evening was provided by very talented YPAS pianists and the Jazz Combo. The hosts for the evening were Manual parents Andy Treinen and Kirby Adams. Many Manual families donated silent auction items and live auction items for which we are very grateful. Tito's Vodka and jaegermeister created two signature drinks

for our event. Proceeds from the sale of each drink will go to the Crimson Mission. Manual parent Kimberlie Thompson of Universal Linen provided all the linens for the event.

- We had more sponsors this year that helped cover the cost of the Gala for which we are very grateful. Please check out the Crimson Mission website at [www.crimsonmission.org](http://www.crimsonmission.org) for the complete list of Sponsors and please show them some love.
- We honored Mr. Dennis Robinson, Mrs. Carol Haddad, Mr. Mick Motley and Mr. Wes Jackson for their continued dedication and support of the students at Manual. Thank you to all that attended! We hope you had a fabulous night.
- Former Manual parent Donna Johnson was our photographer for the evening. Pictures should be up soon on her website <http://www.djsportsphotos.net/> soon.
- There is an article in this week's POST: <http://us14.campaign-archive1.com/?u=f202e8e8908d80b66db0837f5&id=32d3222edc&e=1af53cc3c1>

## **REPORTS FROM PTSA OFFICERS & COMMITTEE CHAIRS**

**PRESIDENT – Robin Weiss** [manualptsa@gmail.com](mailto:manualptsa@gmail.com)

**TREASURER – Beth Brown** [bethhbrown68@gmail.com](mailto:bethhbrown68@gmail.com)

- Projected funds available at this time for purchases for school: \$4,034
- Discussed adjusting budget at General Meeting; determined not needed at this time.
- Red/White week and No Barriers line items may have extra funds available.

**Nominating Committee - Vidya Ravichandran, Trish Kline**

- Trish and Vidya to meet within the next 2 weeks to begin working on this.

**Recording Secretary – Lynn Deveaux** [ldeveaux@aol.com](mailto:ldeveaux@aol.com)

- Laura Bollinger moved, and Barbara Coffield seconded, motion to approve February PTSA meeting minutes. Motion passed.

**Corresponding Secretary - Barbara Benjamin-Coffield** [barbarajbenjamin@gmail.com](mailto:barbarajbenjamin@gmail.com)

- The Founders' Day Luncheon went very well with 6 people honored for their dedication to Manual youth: Bev Meng, School Secretary; Sondra Wojciak, PTSA Crimson Mission Liaison; Christi Causey, English teacher and Y Club sponsor; Peggy Loy, PTSA J&C Liaison; Marti Johnston, Counselor; Lydia Mason, Student Leadership
- Thanked Barbara Wainwright and the Hospitality team, Jane Crady, Michele Bynum and Jacob Cook for their assistance in making the event a success.
- YPAS Men's Chorus performed a new arrangement of the school song.

**Historian – Vaughn Bell** [Vaughnpbell@att.net](mailto:Vaughnpbell@att.net)

**Parliamentarian/SBDM Elections – Vidya Ravichandran** [vidya@glowtouch.com](mailto:vidya@glowtouch.com)

- SBDM nominations will open right after Spring Break, with election in early May.

**1<sup>st</sup> VP/PROGRAMS** – Lisa Becker [maverick.becker@yahoo.com](mailto:maverick.becker@yahoo.com)

**Advocacy** – Judith Bradley [blueskymom2@gmail.com](mailto:blueskymom2@gmail.com)

**Alumni Service Corps** – Tony Sweazy [tsweazy@gmail.com](mailto:tsweazy@gmail.com)

**Awards** – Tanya Marquardt [tanyamarquardt@icloud.com](mailto:tanyamarquardt@icloud.com)

- Nomination for Outstanding Membership Award was submitted (prepared by Trish Kline) on 3/1/17 for consideration. The Annual 15th District Awards Banquet will be held on Wednesday, May 10 at 6 pm.

**Beautification** - Gretchen Davis [gretchenwdavis@yahoo.com](mailto:gretchenwdavis@yahoo.com), Lara Talbott [ltalbott@bellsouth.net](mailto:ltalbott@bellsouth.net)

**Clothing Assistance Program (CAP) / Manual Community Closet (MCC)** - Jill Jelsma [jilljelsma@bellsouth.net](mailto:jilljelsma@bellsouth.net), Becky Mosley [beckster2828@att.net](mailto:beckster2828@att.net), Betsy Johnson [betsy\\_h\\_johnson@yahoo.com](mailto:betsy_h_johnson@yahoo.com).

**College & Career Center (CCC)** – Trish Kline [tkline102@gmail.com](mailto:tkline102@gmail.com),

Kelly Seiler [kelly.seiler@twc.com](mailto:kelly.seiler@twc.com), Jane Crowley [je\\_crowley@bellsouth.net](mailto:je_crowley@bellsouth.net)

- CCC room will be staffed for College 101; flyer included in packet of materials
- College rep visits continue into mid-April
- CCC has a variety of AP study guide books available for loan

**Hospitality** – Barb Wainwright [barb2k@twc.com](mailto:barb2k@twc.com), Kim Williams [williamsx4@twc.com](mailto:williamsx4@twc.com)

- Successful Founders' Day Luncheon: Ms. Raley's nutrition class prepared food which kept costs down and made it easier. This was very well received.
- Feb. 27 conference day; provided teachers with lunch.
- Teacher Appreciation in May. Will need a larger budget for this in the future.
- New PTSA room: equipment moved out. Working on cost for wall to close off room.

**Idea Fest Liaison** - Vidya Ravichandran [vidya@glowtouch.com](mailto:vidya@glowtouch.com)

- Feb 24th at Spalding University was well received. Meeting to begin planning for next year's event to be held March 16th.

**Programs** - Amy Lapinski [adlapinski@gmail.com](mailto:adlapinski@gmail.com), Punita Halder [thehaldersare@gmail.com](mailto:thehaldersare@gmail.com)

- College 101 tonight (March 15)! Updated info and schedule here: <http://dupontmanual.com/manualptsa/volunteer/college-101/>
- Suggestion raised to add a "college life" session in the future, perhaps with an alumnus who could lead the session. Several alums did help with science fair.

- College 101 sessions will be videotaped and posted. Could use as a way to promote PTSA membership.

**Project Graduation** - Jill Lauroesch [jlauroesch@yahoo.com](mailto:jlauroesch@yahoo.com), Stephanie Bedell [sbedell@outlook.com](mailto:sbedell@outlook.com), Karen Kiesel [kkiesel@twc.com](mailto:kkiesel@twc.com)

- New blog post: <http://dupontmanual.com/manualptsa/project-graduation-volunteers-needed/>
- Project Graduation volunteers and funds will be needed in May.
- Will be selling dinners at College 101 tonight.

**Red/White Week** – Leslye Arnett [llalouky@gmail.com](mailto:llalouky@gmail.com), Missy Smith [missyky@twc.com](mailto:missyky@twc.com), Rosalie Rosenthal [rosalierosenthal@gmail.com](mailto:rosalierosenthal@gmail.com)

**Reflections** – Penny DeVenuto [pndevenuto@gmail.com](mailto:pndevenuto@gmail.com), Carolyn Judy [dcajudy@yahoo.com](mailto:dcajudy@yahoo.com)

**Scholarships** – Lisa Becker [maverick.becker@yahoo.com](mailto:maverick.becker@yahoo.com)

- Deadline for PTSA scholarship is THIS Friday, March 17th. Review process will begin soon. Request a few more committee members. Contact Lisa if interested.

**Volunteer Coordinator** - Laura Bollinger [lbollinger@x-gen.us](mailto:lbollinger@x-gen.us)

**Wellness & Compassion** - Andre Wilson [trinitysgrace@hotmail.com](mailto:trinitysgrace@hotmail.com), Paula Hutchins [phutch80@hotmail.com](mailto:phutch80@hotmail.com)

**2<sup>nd</sup> VP/MEMBERSHIP** – Trish Kline [tkline102@gmail.com](mailto:tkline102@gmail.com)

**Membership** - Kitty Zink [kz@iglou.com](mailto:kz@iglou.com), Amy Squires [jasquires@twc.com](mailto:jasquires@twc.com)

### **Magnet Liaisons**

**VA Liaison** - Brenda Berry [BAMILLS0409@gmail.com](mailto:BAMILLS0409@gmail.com)

- Next enVISION meeting 3/23 at 6:30pm in *Senior Cafeteria*
- Treasurer and Secretary positions will be open this fall - seeking interested candidates
- Save the Date 9/16 4-8pm at the Woodland Pavilion, Broad Run Park

**MST Liaison** - Ann Schwartz [annmerm@gmail.com](mailto:annmerm@gmail.com)

- The dMRSEF was huge success this past weekend, with over 900 people attending. Kudos to the students, and Thank You to the parents, teachers, judges, alum, and student volunteers, as well as leadership in dMRSEF at Manual and Meyzeek.
- Thank you to everyone that volunteered to make our second annual Pi Day a success.
- Vidya reported that a film crew filmed during the Science Fair. They were here for 4 days filming a documentary on 6 schools nationwide, including at Science Fair.

- The Catalysts is hosting a MST Open House for rising 9th graders on April 18th at 7:30 in the auditorium following MST registration.

HSU Liaison - **Melissa Mammorella** [melissa77mamm@gmail.com](mailto:melissa77mamm@gmail.com)

YPAS Liaison - **Lisa Hamilton** [lhomanzi@aol.com](mailto:lhomanzi@aol.com)

- YPAS will hold a drama summer camp for middle school and elementary school students. They will be doing Lion King.

J+C Liaison - **Peggy Loy** [bloy679382@aol.com](mailto:bloy679382@aol.com)

- J+C students and teachers in New York for the Columbia Scholastic Press Association convention. Students are entering work in various categories, and teachers will network and collaborate with peers.
- Publishers is offering 2 scholarships to graduating seniors from the J&C magnet. Applications due by April 11th, 2017.
- Publishers will hold elections this spring and are recruiting officers for the open positions.
- Publishers website at [thepublishers.org](http://thepublishers.org). Has more information about the J&C magnet and Publishers.
- Publishers/J&C Restaurant Fundraisers:  
Noodles and Company at Cardinal Towne - Wed, April 29th 2-8 eat in or take out.  
Chipotle (Westport Road-Springhurst) - Wed, April 12th 2-8 eat in or take out.

ECE/AEMS/LEARNING LAB Liaison - **Judith Bradley** [blueskymom2@gmail.com](mailto:blueskymom2@gmail.com)

**3<sup>rd</sup> VP / WAYS & MEANS** - **Tammy Ackerson** [tammyackerson@gmail.com](mailto:tammyackerson@gmail.com)

- Visual Arts (Ms. Alford): Mat board request is tabled until next year. Will be revisited in the Fall.
- Visual Arts (Ms. Young): Request for \$3649 for 3D printer and curriculum.
  - PTSA purchased one for VA and MST to share; currently does not work and is potentially out of date.
  - They have asked Crimson Mission for funding. enVISION is able to do \$1000. National Art Honor Society may be able to provide funds as well.
  - Motion: To fund up to \$1649 for a 3D printer for Visual Arts, pending response from other donors. Moved by Lisa Becker and seconded by Laura Bollinger; motion passed.
- There is no longer free streaming at the school. PTSA funded last year; approximately \$1200/year. They are working on a different way of streaming and funding in the future. Publishers has had unexpected expenses this past year, for things like web posting, etc. No specific request at this time.
- PTSA historically pays \$100 for Best Buddies dues to the national organization. They may be handling that expense themselves this year.

- Discussion of equity in funding between magnets. Will reach out to HSU and MST, as they have received less funds than VA and J+C.

**VP/COMMUNICATIONS - Delene Taylor [dtaylor@dmlo.com](mailto:dtaylor@dmlo.com)**

- Welcomed Barbara Coffield as Content Contributor. She put together a great issue of the [POST this week](#), and will be creating much of our content going forward.
- J+C students Jordan Grantz and Madeline Wainwright will be filming at College 101. We are looking to produce a promotional video for our fall membership campaign highlighting this #priceless benefit provided by the PTSA to the entire Manual community.

**ANNOUNCEMENTS:**

**NEW BUSINESS:**

**ADJOURNMENT:** Meeting adjourned at 10:25am.

**ATTACHMENTS:**

**NEXT MEETINGS**

- General Meeting tonight prior to College 101. Next board meeting Wednesday, April 19, 2017, 8:30am.
- PTSA Meetings are open to all and are generally held on the 3rd Wednesday of the month at 8:30am in the freshman cafeteria. We hold a lunchtime meeting in December at a local restaurant, and evening meetings at Open House and on College 101 Night
- Rather than an end time, we get through the agenda as quickly as possible, with a “soft closing” at 9:30am announced by the Parliamentarian for those who need to depart. Everyone is welcome to arrive when you can, leave when you need to, and stay afterwards for any discussion / assistance.
- 2016-17 PTSA meeting dates and minutes can be found here: <http://dupontmanual.com/manualptsa/news-minutes/minutes/>

As of 3/14/17

**du Pont Manual PTSA**  
Proposed Budget for Fiscal Year 2016/2017

	2016/2017 Budget	2016/2017 Actual
<b>INCOME</b>		
Membership	18,500	20,750
Rebates	745	820
Donations/Sponsorships	2,500	3,011
Event Sales	-	700
Designated Funds Carryover*	5,703	5,703
<b>TOTAL INCOME</b>	<b>\$ 27,447.55</b>	<b>\$ 30,982.72</b>
<b>EXPENSES</b>		
Campus Beautification	250	-
College 101	250	-
No Barriers	600	-
College & Career Center	100	15
Hospitality	1,700	952
Welcome Back (Aug)	50	46
Open House (Sept)	50	54
Conference Days (Oct/Feb)	225	136
Bus Drivers/Cafeteria (Dec)	200	200
Staff Appreciation (Dec/May)	500	38
Founders Day Luncheon (Feb)	600	478
PTSA Meetings	75	-
Red and White Week	200	-
Project Graduation	2,000	-
Scholarships	3,000	3,000
Administrative (postage, Quick Books, paper...)	400	355
Honors/Awards Founders Day	500	415
PTSA Membership Expenses	7,929	8,113
PTSA Conference Banquets/Materials	300	-
PTSA State/National Dues	6,475	7,259
PTSA District Dues	517	517
PTSA Insurance	337	337
Membership Drive Expenses	300	-
Memorials	100	75
Wellness & Compassion Fund	750	-
Reflections	250	170
Purchases for School/Student Programs	1,966	1,279
Purchases for School/Designated*	5,703	5,460
Staff Membership Fund	1,500	1,119
Bank/ Paypal Service Charges	250	197
<b>TOTAL EXPENSES</b>	<b>\$27,447.55</b>	<b>\$21,148.49</b>

\*Designated funds are \$4725 elearning, \$735 for prior year approved funding request, \$242.55 donation for homeless student needs