

Manual PTSA Meeting Minutes
May 17, 2017, 8:30am, Freshman Cafeteria

ATTENDING: Please see attached list of those in attendance.

CALL MEETING TO ORDER: at 8:30 a.m.

An inspiration was given.

REPORTS FROM GUESTS

PRINCIPAL'S UPDATE – Jerry Mayes. Mr. Mayes thanked the PTSA Board for their service this year. He reported that an interim superintendent of JCPS has been named, Mr. Marty Pollio. He is a strong, decisive leader with good people skills and a goal to reunite the district. Mr. Mayes reported that the two Manual proms were successful! He said it was flattering to see the support of parents at this year's 15th District PTSA Awards ceremony. Mr. Mayes plans to focus on the theme of equity next year.

SBDM (Site Based Decision Making) -

Shannon Evans sme02@bellsouth.net

Kent Hall Kenttimothyhall@gmail.com

- Jennifer Tuvlin has been voted the new parent representative. Shannon Evans' term is complete.

CRIMSON MISSION - Sondra Wojciak crimsonmissioninc@gmail.com

REPORTS FROM PTSA OFFICERS & COMMITTEE CHAIRS

PRESIDENT – Robin Weiss manualptsa@gmail.com

- A grant of \$2,500 has been received to update the staff lounges on campus. Items purchased include toasters, Keurig machines, and snacks.

TREASURER – Beth Brown bethhbrown68@gmail.com

- See report below
- Please turn in all expenses by the last day of school, May 24th, unless the expense will occur after that date. If that is the case, please talk to me so that I can expect the expense, and can make arrangements to have it paid, as I will be on vacation June 2-June 11.

- Volunteers needed for audit committee to meet sometime from end of June to July 10.
- Reminder to email me with any requested changes to committee budgets for next year. Is the amount you spent this year reflective of what you will need next year?

Nominating Committee - Vidya Ravichandran, Trish Kline, Laura Bollinger

- Nominating Committee would like to recommend the following slate for 2017-18:
 President - Robin Weiss
 1st VP Programs - Lisa Becker
 2nd VP Membership - Serena Hirn
 3rd VP Ways & Means - Ann Schwartz
 4th VP Communication - Delene Taylor
 Recording Secretary - Lynn Deveaux
 Treasurer - Beth Brown
- Current Board members and New Board members - please connect with each other sometime over the summer to transition information. This is really important to ensure our programs run smoothly and effectively next year.

Recording Secretary – Lynn Deveaux ldeveaux@aol.com

- April 2017 meeting minutes were reviewed. Laura Bollinger motioned to approve them; seconded by Trish Kline. The minutes are approved as written.

Corresponding Secretary - Barbara Benjamin-Coffield barbarajbenjamin@gmail.com

- Correspondence: Thank you note to Steve & Sheila Baker for the Korreect Optical Next Chapter gift to the dMHS library.
- As the year winds down, please nominate an outstanding PTSA member, teacher, or staff member for KY PTA Honorary Life Recognition. The Nomination form and list of people already awarded (so you can see if your nominee has already been recognized) are below.

NOMINATION FORM: <http://bit.ly/KyPTALifeRecog>

KY PTA Honorary Life Recognition Recipients:

<http://dupontmanual.com/manualptsa/wp-content/uploads/2015/02/KY-PTA-Life-Recogniton-Recipients.pdf>

Historian – Vaughn Bell Vaughnpbell@att.net

- I will try to have the photo summary of the year completed by the end of June.... I will be out of pocket and out of the country as well for much of the first 3 weeks of June.

Parliamentarian/SBDM Elections – Vidya Ravichandran vidya@glowtouch.com

1st VP/PROGRAMS – Lisa Becker maverick.becker@yahoo.com

Advocacy – Judith Bradley blueskymom2@gmail.com

From Co-Chair **Pinky Jackson** pkjackson9@gmail.com:

- Advocacy Co-Chairs Judith Bradley and Pinky Jackson met with Dr. Robin Weiss, Mr. Jerry Mayes and Mr. Greg Kuhn to inquire about Audit and Superintendent's resignation, and what implications for Manual/YPAS are.
- Solicited input from PTSA members/Manual community and sent [this letter to the JCPS Board of Education](#).

Dear Members of the JCPS Board of Education,

As all of you represent multiple families at our school, we want to address our input to you as a group. Our intention is to inform and support you as you navigate the Interim Superintendent selection process. Please see the attached letter and contact any of us should you have any questions.

Sincerely,

Robin Weiss, Judith Bradley, and Pinky Jackson
on behalf of the Manual PTSA Advocacy Committee

- The advocacy committee continues to explore ways in which they can advocate for Manual as a school that services highly gifted students. The needs of students in this environment are very different than at most high schools.

Alumni Service Corps – Tony Sweazy tsweazy@gmail.com

Awards – Tanya Marquardt tanyamarquardt@icloud.com

- Manual received numerous awards at the 15th district PTSA banquet earlier this month, including being recognized as the largest PTSA in the state.

Beautification - Gretchen Davis gretchenwdavis@yahoo.com, Lara Talbott ltalbott@bellsouth.net

Clothing Assistance Program (CAP) / Manual Community Closet (MCC) - Jill Jelsma jilljelsma@bellsouth.net, Becky Mosley beckster2828@att.net, Betsy Johnson betsy_h_johnson@yahoo.com

- 2017-18 dates to work at CAP: 11/21/17 and 3/29/18.

College & Career Center (CCC) – Trish Kline tkline102@gmail.com, Kelly Seiler kelly.seiler@twc.com, Jane Crowley je_crowley@bellsouth.net

- Thank you to everyone who helped out with AP testing!!
- Sent email out to current volunteers to see who is returning next year. Accepting names of anyone interested for 2017-18 school year.
- Still accepting gently used college search, AP, and ACT/SAT review books

Hospitality – Barb Wainwright barb2k@twc.com, Kim Williams williamsx4@twc.com

- Staff appreciation week was a success with a catered mexican buffet provided by Ms. Raley's food and nutrition class. The wall in the refurbished PTSA room has been completed and painted.

Idea Fest Liaison - Vidya Ravichandran vidya@glowtouch.com

Programs - Amy Lapinski adlapinski@gmail.com, Punita Halder thehaldersare@gmail.com

Project Graduation - Jill Lauroesch jlauroesch@yahoo.com, Stephanie Bedell sbedell@outlook.com, Karen Kiesel kkiesel@twc.com

- Updated info here:
<http://dupontmanual.com/manualpts/volunteer/project-graduation/>
- Volunteers are requested!

Red/White Week – Leslye Arnett lalouky@gmail.com, Missy Smith missyky@twc.com, Rosalie Rosenthal rosalierosenthal@gmail.com

- The 125th Anniversary of The Old Rivalry will be celebrated during the 2017-18 school year.

Reflections – Penny DeVenuto pndevenuto@gmail.com, Carolyn Judy dcajudy@yahoo.com

Scholarships – Lisa Becker maverick.becker@yahoo.com

- The four seniors who received Manual PTSA scholarships are Richard Wilson, Austin Kline, Caroline Hawk, and Sydney Blocker. The No Barriers recipient was Savannah Brooks.

Volunteer Coordinator - Laura Bollinger lbollinger@x-gen.us

Wellness & Compassion - Andre Wilson trinitysgrace@hotmail.com, Paula Hutchins phutch80@hotmail.com

2nd VP/MEMBERSHIP – Trish Kline tkline102@gmail.com

- Received a multitude of Membership awards at 15th District PTA Awards night
- Won Outstanding Membership Campaign, Largest PTA Unit in KY (2074 members), Largest % Membership Based on Enrollment in Optional category, 100% Membership Based on Student Enrollment, Largest PTSA in Optional category, Top 10
- Thank you to everyone who helped out with the membership drive this year and special thanks to Amy and Kitty for their fantastic support!
- Be thinking of a theme for the 2017-18 school year.

Membership - Kitty Zink kz@iglou.com, Amy Squires jasquires@twc.com

Magnet Liaisons

VA Liaison - Brenda Mills BAMILLS0409@gmail.com

- Nonprofit status approved
- Still seeking board members - email Brenda for more info
- Sign up for EnVision notifications: <https://www.remind.com/join/envisiongr>
- \$500 Alumni Match donation obtained
- Anjali Chadha has volunteered to develop a website over the summer
- Rainbow Run fundraiser scheduled for September 16th
- VA Showcase: Thursday, May 18, 6:30-7:30 presented by enVision

Join us as ten selected seniors share their artwork in the Pecha Kucha format (15 slides in 15 seconds). This is a great opportunity for incoming freshman, underclassmen and their parents to see the quality of artwork they will aspire to. The presentation portion will last 30 minutes, followed by a brief presentation by the enVISION board and refreshments. It will be an hour well spent as we plan for next year and celebrate Manual's great Visual Arts magnet. If possible, please RSVP (dmhsva@gmail.com) -- just so we know how many refreshments to prepare. Room 353-354 (please enter at the RAMP door from the parking lot; do not enter through front of building)

MST Liaison - **Ann Schwartz** annmerm@gmail.com

- Mr. Skip Zwanzig will be retiring this spring. Please join us at Mr. Zwanzig's Retirement Celebration on Tuesday, May 23 from 6:00-7:30pm in the auditorium. Donations are being collected to bring back Mr. Zwanzig next year as the MST Coordinator. Click [here](#) for more information and to donate or visit- <http://dupontmanualmst.com/zwanzig-event/>
- Students over the past several weeks have been busy competing at National and International Science Fairs and Manual is sending a team to the National Science Olympiad Competition this weekend. TSA(Technology Student Association), in its first year at Manual, also has had a successful year and several students will attend the National Competition in June.

HSU Liaison - **Melissa Mammorella** melissa77mamm@gmail.com

YPAS Liaison - **Lisa Hamilton** lhomanzi@aol.com

J+C Liaison - **Peggy Loy** bloy679382@aol.com

ECE/AEMS/LEARNING LAB Liaison - **Judith Bradley** blueskymom2@gmail.com

3rd VP / WAYS & MEANS - **Tammy Ackerson** tammyackerson@gmail.com

- Discussion of funding requests.
- Mr. Zwanzig requested 10 poster stands for students to use at MST competitions. Leslie Arnett motioned to approve \$449.99 for this purpose and Barbara Coffield seconded. All were in favor. The motion was approved.
- The cost for the refurbishment of the wall in the PTSA room was \$228.07. Beth Brown motioned to approve this cost and Ann Schwartz seconded. All were in favor. The motion was approved.
- Discussion was held regarding renewing the streaming service that Manual AM uses. Laura Bollinger motioned and Delene Taylor seconded a motion to approve up to \$1,200 for the streaming service for the upcoming school year.
- Follow up conversations were held regarding two items from last month. Carpet for the staff lounge needs JCPS building modification approval before we can proceed. Mrs. Lete is checking on this. Upon further discussion, the PTSA is not comfortable providing a MacBook Pro for a student to create a Manual app.

- There was discussion regarding the PTSA donating to the science fair board to support Mr. Zwanzig's potential part time position next fall. A decision was not made.

4th VP/COMMUNICATIONS - Delene Taylor dtaylor@dmlo.com

- No update

ANNOUNCEMENTS: On behalf of the entire PTSA Board, Trish Kline thanked President Robin Weiss for her leadership and presented her with a note and gift card from the Board.

The meeting was adjourned at 9:50 a.m.

NEXT MEETINGS

- PTSA Meetings are open to all and are generally held on the 3rd Wednesday of the month at 8:30am in the freshman cafeteria or PTSA room. We hold a lunchtime meeting in December at a local restaurant, and evening meetings at Open House and on College 101 Night
- Rather than an end time, we get through the agenda as quickly as possible, with a "soft closing" at 9:30am announced by the Parliamentarian for those who need to depart. Everyone is welcome to arrive when you can, leave when you need to, and stay afterwards for any discussion / assistance.
- PTSA meeting dates and minutes can be found here:
<http://dupontmanual.com/manualptsa/news-minutes/minutes>

As of 5/16/17

du Pont Manual PTSA
Proposed Budget for Fiscal Year 2016/2017

	2016/2017 Budget	2016/2017 Actual
INCOME		
Membership	18,500	20,750
Rebates	745	820
Donations/Sponsorships	2,500	3,072
Event Sales	-	700
Designated Funds Carryover*	5,703	5,703
TOTAL INCOME	\$ 27,447.55	\$ 31,044.49
EXPENSES		
Campus Beautification	250	-
College 101	250	204
No Barriers	600	-
College & Career Center	100	15
Hospitality	1,700	952
Welcome Back (Aug)	50	46
Open House (Sept)	50	54
Conference Days (Oct/Feb)	225	136
Bus Drivers/Cafeteria (Dec)	200	200
Staff Appreciation (Dec/May)	500	38
Founders Day Luncheon (Feb)	600	478
PTSA Meetings	75	-
Red and White Week	200	-
Project Graduation	2,000	2,000
Scholarships	3,000	3,000
Administrative (postage, Quick Books, paper...)	400	355
Honors/Awards Founders Day	500	415
PTSA Membership Expenses	7,929	8,288
PTSA Conference Banquets/Materials	300	175
PTSA State/National Dues	6,475	7,259
PTSA District Dues	517	517
PTSA Insurance	337	337
Membership Drive Expenses	300	-
Memorials	100	125
Wellness & Compassion Fund	750	100
Reflections	250	170
Purchases for School/Student Programs	1,966	2,192
Purchases for School/Designated*	5,703	5,460
Staff Membership Fund	1,500	1,119
Bank/Paypal Service Charges	250	197
TOTAL EXPENSES	\$27,447.55	\$24,590.99

*Designated funds are \$4725 elearning, \$735 for prior year approved funding request, \$242.55 donation for homeless student needs